

FY2011 Annual Report, University of Idaho Library

Library accomplishments

Personnel

New Hires

Jeremy Kenyon
Garth Reese
Devin Becker
Breanna Weston
Joe Evavold
Jennifer Johnson

Promotions

Rochelle Smith, Associate Professor
Nancy Sprague, Associate Professor
Amy Thompson, Library Assistant 1

Resignations

Geoffrey Wood
Breanna Weston
Joe Evavold
Jennifer Johnson

Tenure granted

Rochelle Smith
Nancy Sprague

Collections

Digital

New Collections:

- Intermountain Forest Tree Nutrition Cooperative Collection
- University of Idaho Agricultural and Extension Publications
- Carleton Watkins Interior Views of Anaconda Mines (Butte, MT)
- Columbia River Basin Project - Dam Construction in the Pacific Northwest
- Robert E. Higgins Collection
- The Theodore Roosevelt Collection
- Taylor Ranch Log Book Collection
- Football Program Covers Collection (Digitized, Not yet released online)

Significantly revised/expanded collections:

- Finding Aids (EAD) Collection - Reloaded entire collection with new stylesheet and added 300+ finding aids.
- Idaho Supreme Court Records & Briefs Collection - Added 400+ items and combed, filtered and redacted entire collection after searching for Social Security Numbers that the court and lawyers had failed to redact themselves.

- Lionel Hampton Collection - added 1200+ items to the collection; did some significant clean up of metadata.

New websites for existing collections:

- Columbia River Basin Project – Dam Construction in the Pacific Northwest Collection
- Kooskia Internment Camp Scrapbook
- Lewiston Orchards Life Newsletter
- Potlatch Newsletter, The Family Tree
- The Theodore Roosevelt Collection
- University of Idaho Agricultural and Extension Publications
- Open Access at the University of Idaho

E-resources

Significant new e-resources:

- AGU Digital Library (American Geophysical Union)
- ArchiveGrid
- ASCE Conference Proceedings
- Berg Fashion Library
- CAMIO
- Criminal Justice Abstracts
- eHRAF Archaeology
- Europeana
- Human Resources Abstracts
- International Studies Online
- JSTOR Plant Science
- Nature Climate Change
- NetLibrary 2010 Shared E-book Collection
- NRC Research Press backfiles
- RILM
- Serials Solutions 360 Counter
- Ulrichsweb
- UNData
- Urban Studies Abstracts
- Wiley Journals Full Collection

Withdrawn/cancelled:

- StatUSA
- Government Periodicals Index
- Books in Print
- Biological & Agricultural Index
- Cabell's Business Directories
- IIMP

Major equipment acquisitions:

IQ Station (Data Visualization Station) from INL and the Office of Research and Economic Development

Departmental reports

Access Services

Access Services (Circulation-Reserve-Stack Maintenance) saw some changes in their operations, most notably with the increase in students using the building. While the circulation counts were reduced, we saw an additional 20,000 users during the academic year. Student employees (shelvers and desk workers) provide most of the staff changes, with eighteen college work study employees added in FY11. Four students were promoted and trained in this period.

We recognized three student workers with the Library Student Employees awards in December: Susanna Daniels, Amy Hansford, and Ian Hill. Two students were nominated for the Outstanding Student Employee of the Year awards, Amy Hansford and Tisa Madison.

Administration

The Library Administration has been building its capacity to help the library “own its own destiny” through efforts relating to fundraising. Cathy Merickel has been building skills in how to acquire donor lists and helped with establishing the new Library Advisory Board. Renee Schlickemeyer has provided important support to organize budgetary efforts, creating all-funds budgeting models. Bill Kerr added the IQ station to his list of technical equipment management.

Cataloging and Collections

2011 was another eventful year for the Cataloging and Collections department. In the spring of 2011, part of the staff work area for the department was cleared to house the Northwest Knowledge Network, and new cubicles were installed to make better use of existing space. Digital Initiatives was officially integrated into the department’s structure in the summer of 2010, and Devin Becker began as the new Digital Initiatives and Scholarly Communications Librarian in August of 2010. In May of 2011, Geoffrey Wood resigned his position as Catalog Librarian and Amy Thompson resigned her position as Bindery Tech to take a position in Special Collections.

We are currently advertising for a Metadata and Catalog Librarian to fill the Catalog Librarian position vacated by Wood. The Metadata and Catalog Librarian will retain some of the cataloging duties formerly performed by Wood while working closely with INSIDE Idaho, the Northwest Knowledge Network, and Digital Initiatives to provide metadata support.

We are also searching for a new LA1 to fill the position vacated by Thompson. This position will perform a mix of duties once performed by the two positions located in the mail room, primarily marking, mending and mail. This LA1 replaces the Bindery Tech position. Estelle Sertich’s LA1 position will be moving into Digital Initiatives to assist with student supervision and project management.

We revised the project prioritization list in late 2010 and once again used it to track ongoing projects within units as well as departmental projects. Carol Mayer continued to coordinate the department-wide batchload cleanup project from FY10 with significant progress made toward attaching all records in Voyager to records in WorldCat. We expect that this project will be complete in FY12.

The Cataloging and Collections department worked toward integrating the holdings from the Schuldt Music Collection, and began preparations to add a collection of approximately 1500 print volumes from the UI Herbarium into Voyager. The department also completed a physical inventory of all library holdings which will be used to provide more accurate numbers to reporting agencies.

Acquisitions saw a smooth and uneventful fiscal year rollover thanks to the team effort from Jeff Slack, Cathy Merickel, Slavica Pesic and Pam Southworth. Acquisitions implemented a new rush process for patron requests in late 2010. This has reduced the turnaround time for requests, with most books being delivered to patrons less than a week after the request submission.

Additionally, Thompson undertook a process to reorganize the newspapers section on the second floor with new bins, and eleven high-use journals underwent retrospective commercial binding.

After a close examination of work distribution in the mail room, tasks were redistributed throughout the department and two ROJDs were revised. This process eventually culminated in the complete revision of two mailroom positions as detailed above.

Cataloging has been acting in support of the continued cleanup of unresolved records. Linnea Marshall has been coordinating the cleanup of records that were not resolved by staff. These records often require significant upgrades or original cataloging in WorldCat. Barbara Greever finished 88% of the Idaho Documents backlog, and expects to finish this project in the fall of 2011. Geoffrey Wood was able to bring cataloging for theses and dissertations up to date by the time of his departure.

Digital Initiatives worked with INSIDE Idaho to complete the Idaho Historical Aerial Photograph Collection, and worked with Special Collections to complete the Historical Map Digitization Project which involved digitizing several large maps and georeferencing them to overlay them on INSIDE Idaho maps. The Electronic Theses and Dissertations project has continued to move slowly, but ProQuest's UMI ETD Administrator was chosen and will be used to begin ingesting documents this fall. Archival level files from Digital Initiatives (high resolution, uncompressed) were inventoried, organized and backed up at a minimum of two locations. Procedures are in place to keep archival backups current.

Electronic Resources and Serials completed processing the backlogs for JSTOR and Sage titles and has nearly completed the Ebooks on EBSCO (formerly NetLibrary) backlog. Entitlement reconciliation for Science Direct titles have been completed, and Wiley and Springer are currently in process. Jodi Haire received help from Sertich and coordinated with Digital

Initiatives to add additional documents to the Idaho Waters Digital Library. Jim Snyder is working to streamline procedures for tracking annual renewals. Jessica Striffler has been assisting with mailroom tasks following Thompson's departure.

This unit has been especially active in library strategic planning committees. Additionally, Nick Adams was able to actively serve on the 2011 PNLA conference planning committee.

In October, the library entered into an agreement with the Orbis-Cascade Alliance to take advantage of their Electronic Resources purchasing program. We have switched 16 database subscriptions to the Alliance for savings of over \$6500, and have initiated five new subscriptions using this program.

Government Documents

In FY 11, the Government Documents Department added a total of 6379 items to the collection. Of these 3108 were paper documents, 2739 were microfiche, 405 were electronic items, and 127 were maps. A total of 335 items were withdrawn. Although the department ceased official reference services in August of 2010, staff still answered 81 reference questions in the department during the fiscal year.

Staff in the Government Documents Department undertook several projects during the fiscal year. The department was one of eight academic depository libraries to participate in a national government information use survey, the results of which will continue to be analyzed by staff. A shifting project designed to make room for oversize government documents near the regular documents stacks also began in the spring. The map room received considerable attention during the year as a strategic planning task force developed a collection development policy for maps. The policy was presented to the entire library at the end of the spring semester. The task force also decided to end restrictions on using the room for anything other than consultation of maps and atlases.

Several staffing changes occurred during FY 11. While Dave Remington, a long-time map room worker, resigned his 10-hour per week position in August, the map room gained another worker as graduate student Deborah Green began inventorying the map collection and making labels for the cataloged maps. In addition, Rami Attebury took over as the depository coordinator beginning in August 2010.

INSIDE Idaho

In FY 11, INSIDE Idaho added two sizeable sets of research data generated under Idaho EPSCoR. 2868 downscaled climate scenarios for the conterminous United States and 336 downscaled climate scenarios for the western United States are now published in several web service interfaces. These data are being used by researchers and students for scientific inquiry and to develop web-based tools to provide some context within which to use the data.

INSIDE Idaho has been working closely with UI Extension, UI Coeur d'Alene, and local government partners to establish a Northern Idaho Regional Resource Center (RRC). The RRC

will enhance geospatial capabilities in Idaho's 10 northern county region and actively participate in The Idaho Map (TIM) program .

INSIDE Idaho remains a node on the National Spatial Data Infrastructure and is currently publishing 472 items to Geospatial One Stop

Interlibrary Loans

Interlibrary Loans experienced some staffing changes over the year, with the reorganization that began with Jennifer O'Laughlin's retirement. Hannah Etherton took over the office management and hired a new LA1 (Zanna Schultz) and a new LA2 (Joe Evavold). With Joe's departure, Zanna was promoted to LA2. This created a vacancy that has yet to be filled.

Reference Department

The reference desk answered 10,178 questions in FY2011, compared to 9725 questions answered in FY2010, an increase of 4.6%. Instant Message Reference was implemented in FY10 and continued to see growth: IM questions accounted for 7% of all questions asked in FY11. This year, text reference was implemented in January of 2011, and will be reassessed next summer. The *Savvy Skills for Researchers* series continued apace, with 8 workshops offered on the Moscow campus and videos made available online to distance users. The library also purchased the online research guide platform LibGuides, effective 6/24/11; this product will have a significant impact on research, reference, instruction, liaison, and distance outreach activities.

Reference Space

The First Floor Task Force, as part of the Library's Strategic Plan, initiated sweeping and much appreciated changes of the physical layout of the first floor, creating a more aesthetically pleasing space while also accommodating increased demands in group study space.

Reference Collections

Acquired (beyond collections mentioned above)

Range Science Information Systems
Social Sciences in Forestry
Trail Planning, Construction, & Maintenance
Tropical Forest Conservation and Development
Urban Forestry

Also affecting services was the change in the LiLI statewide database contract which shifted away from ProQuest services.

Special Collections and Archives

Special Collections & Archives (SC&A) had a number of personnel changes during FY2011. Garth Reese started as Head of the department in August 2010; Jennifer Johnson was hired as

Gifts Assistant in November 2010. Johnson resigned her position in May 2011, at which point Amy Thompson was offered, and accepted, the position of Gifts Assistant.

SC&A responded to 960 reference inquiries (phone, email, letter, etc.) and pulled 1464 distinct items (boxes, folders, etc.) for researchers.

SC&A processed 569 gift items during FY2011 and added the following collections (including archival materials, manuscripts, and books):

- Stephen Cooke's collection of material related to the 1% Initiative
- Idaho-Washington Concert Chorale papers
- Papers of Helen M. Miller, State Librarian
- Papers of Kendall Johnson
- Papers of Leo Ames
- Photographs of Payette, ID, by A. Fred Watts
- Edwin Mielke family photo collection
- Moscow area aerial photos
- Library of Dr. Silas Raynor Smith
- Video tapes of Jeffrey Olson
- Stanton Gilbert Fisher diary and papers
- Upward Bound photographs
- Orchard ledgers from the Warnick family

Laura Guedes participated in the following Professional Development activities:

Describing Archives: A Content Standard. Workshop sponsored by the Society of American Archivists, Portland, OR, Oct. 5, 2010.

Archivist's Toolkit. Four webinars sponsored by the Orbis Cascade Alliance, May 2010.

What is EAC-CPF? Webinar sponsored by the Society of American Archivists, Oct. 28, 2010.

Individual accomplishments

Grants, publications and presentations by library employees in FY2011

Agreements

Godfrey, Bruce and Gail Z. Eckwright. INSIDE Idaho serving NAIP imagery (for State of Idaho Military Division).

Henrich, Kristin. Memorandum of Understanding with College of Art & Architecture, MS in Landscape Architecture. Subscription to *Journal of Landscape Architecture & TOPOS*: amount, \$500.

Grants

Attebury, Ramirose. American Library Association/National Endowment for the Humanities.

Louisa May Alcott: The Woman Behind Little Women. Grant Amount: \$2,500.

Godfrey, Bruce and Gail Z. Eckwright. USDI-BLM Data Dissemination grant. (LAK219)

Publications

Attebury, R. (2010). "[Perceptions of a Profession: Librarians and Stereotypes in Online Videos.](#)" *Library Philosophy and Practice*. Annual Volume. (October).

Becker, Devin, et al. "[Literary Empires: Temporal and Spatial Settings of Victorian Poetry.](#)" *Places & Spaces: Mapping Science* (A travelling and online exhibit). 2010.

Henrich, K. J. and Prorak, D. (2010). "A School Mascot Walks into the Library: Tapping School Spirit for Library Instruction Videos." *Reference Services Review* 38(4), 663-675.

Hunter, B.A. "Moving Open Access to Open Source: Transitioning an Open Access Journal into the Open Journal Systems Journal Management System." *Technical Services Quarterly* 28.1 (2011): 31-40.

Perret, R. (2010). "Teaching Monograph Literacy to a Digital Generation", *International Journal of the Book*, 8.

Perret, R. (2011) "A New Look at the Educational Background and Work Experience of Business Librarians", *Journal of Business and Finance Librarianship*, 16(1).

Perret, R. & Young, Nancy J. Economic Status of Academic Librarians. *portal: Libraries and the Academy*, 11(2), 703-715, 2011.

Reese, G. "'Her favourite moral writer:' Jane Austen's Cowper." In *Other People's Books: Association Copies and the Stories They Tell* (Chicago: Caxton Club, 2011).

Smith, R. (2010). "Anti-Slick to Post-Slick: DIY Books and Youth Culture Then and Now", *Journal of American Culture*.

Thohira, Mariyam, Mary Beth Chambers, and Nancy Sprague. (2010). Full-text databases: A case study revisited a decade later. *Serials Review* 36 (September): 152-160.

Reviews

Attebury, Ramirose. (2010). *The American Women's Rights Movement: A Chronology of Events and Opportunities from 1600-2008* by Paul D. Buchanan (Review). *Choice* (August 2010).

Attebury, Ramirose. (2011). *A Cultural History of the Human Body*, 6 v. ed. by Linda Kalof and William Bynum (Review). *Choice* (May 2011).

Henrich, Kristin J. (2010) *Encyclopedia of Africa*, by Kwame Anthony Appiah and Henry Louis Gates, Jr. (Review) *Reference & User Services Quarterly*, 50(1), 74-75.

Henrich, Kristin J. (2011) *Milestone Documents in African American History*, ed. Paul Finkelman (Review). *Reference & User Services Quarterly*, 50(3), 301-302.

Henrich, Kristin J. (2011) *Winning Library Grants: A Game Plan*, by Herbert Landau (Review). *The Idaho Librarian*, 61(1).

Hunter, B.A. "Listening Through the Noise: The Aesthetics of Experimental Electronic Music." (Review). *Choice: Current Reviews for Academic Libraries* *Choice: Current Reviews for Academic Libraries* 48.7 (March 2011): 1295-1296.

Hunter, B.A. "The Irishness of Irish Music." (Review). *Choice: Current Reviews for Academic Libraries* 48.3 (Nov. 2010): 510.

Hunter, B.A. "Focus: Irish Traditional Music." (Review). *Choice: Current Reviews for Academic Libraries* 47.12 (Aug. 2010): 2334.

Kenyon, J. (2010). *Trans-Saharan Africa in World History* by Ralph Austen. (Review). *Choice: Current Reviews for Academic Libraries*.

Sprague, Nancy. (2010). *Environmental contaminants program*. (Review). *Choice: Current Reviews for Academic Libraries* 48(3): 527.

Sprague, Nancy. (2010). *Freshwater supply*, by Frank Caso. (Review). *Choice: Current Reviews for Academic Libraries* 48(4): 718.

Sprague, Nancy. (2010). *Paradise regained: the re-greening of earth*, by Les Johnson, Gregory L. Matoff, and C. Banks. (Review). *Choice: Current Reviews for Academic Libraries* 48(1): 125.

Sprague, Nancy. (2011). *Introduction to earth, soil, and land in California* (Review). *Choice: Current Reviews for Academic Libraries* 48(8): 1515.

Presentations

Attebury, Ramirose. *Electronic Government Documents*. Presentation in the Savvy Skills for Researchers Workshop Series, December 1, 2010

Attebury, Ramirose, Ben Hunter, and Diane Prorak. "How I Became a Science Librarian with an English Degree and Other Collection Development Miracles." Idaho Library Association Conference, October 7, 2010.

Attebury, Ramirose, Rae Casey, Molly George, Jamie Howard, Janet Littley, Lori Morgan, Zoe Wilkie. "Hot Off the Press: The 2010 Edition of the Handbook of Adult and Continuing Education." Idaho Lifelong Learning Association Conference, McCall, Idaho, September 17, 2010.

Becker, Devin, Bruce Godfrey, Jeremy Kenyon, Greg Gollberg, and Nancy Sprague. *Climate change research support at the University of Idaho Library*. Poster Presentation, Project Launch Meeting, REACCH PNA, May 9-11, Moscow Idaho.

Becker, Devin. '*CTRL-S*' is Poor Archival Practice: A Report on the Digital Archiving Practices of Emerging Writers. Personal Digital Archiving Conference. The Internet Archive, San Francisco, February 2011.

Becker, Devin. *Wikileaks and Other Tools for Digital Humanists*. Presentation in the Savvy Skills for Researchers Workshop Series, University of Idaho, April 2011.

Becker, Devin, Bruce Godfrey, and Garth Reese. *From the File Cabinet to Google Earth: Connecting the Dots*. Idaho Library Association Region 2, May 2011.

Henrich, Kristin J. and Diane Prorak. "A School Mascot Walks into a Library" Conference Presentation, Idaho Library Association Annual Conference, Post Falls, Idaho. October 2010.

Hunter, B.A. Panelist, "OCLC Data, Devices and Discovery: Bringing it All Together with WorldCat Local," ALA Annual Conference, New Orleans, LA. (June 25, 2011)

Hunter, B.A., Harlan, A., Neff, A., Reinsfelder, T. Yarmey, K. ALA Annual Conference, Poster Session, "ePoster Systems: Finding the Best Fit for ALA," American Library Association, New Orleans, LA. (June 24, 2011)

Hunter, B. A. ILA Region 2 Annual Conference, "The State of ILA," Idaho Library Association, Moscow, ID. (May 6, 2011)

Hunter, B.A. Webinar, "Tips for a successful WorldCat Local introduction," OCLC. (March 1, 2011)

Hunter, B.A. Podcast Interviewee, "WorldCat Local: Member Stories," OCLC. (January 19, 2011)

Hunter, B. A., Wood, G. D., ILA Annual Conference, "Cataloging Musical Scores with MARC 21," Idaho Library Association, Post Falls, Idaho. (October 7, 2010)

Perret, R. *Finding Market and Demographic Information*, Presentation in the Savvy Skills for Researchers Workshop Series, University of Idaho, October 2010.

Perret, R. *Information Literacy Roundtable*, invited speaker, Idaho Library Association, Post Falls, ID October 2010.

Perret, R. *Free-economics*, presented to the Idaho Library Association October 2010.

Perret, R. *The Library Catalog as a Database*, BUS341, University of Idaho September 2010.

Perret, R. *Government Documents Reference*, University of Idaho Library professional development presentation. August 2010.

Prorak, Diane and Nancy Sprague. *How to use the University of Idaho Library for graduate research*. Presentation in the Savvy Skills for Researchers Workshop Series, November 17, 2010.

Reese, G. "A Desire to Know: Science and Universal Reform in the Works of Thomas Vaughan." 38th Annual Meeting of the Pacific Coast Conference on British Studies, March 11-13, 2011.

Reese, G. "*Scottiana Idahoensis*: Sir Walter Scott in the Pacific Northwest." Northwest Archivists Annual Meeting: "Tradition and Innovation: New Ideas for Old Stuff," April 21-23, 2011.

Reese, G. "From the Map File Cabinet to Google Earth: Connecting the Dots." Idaho Library Association (Region 2) Annual Conference, May 6, 2011.

Smith, Rochelle. Panelist, *Faith and Feminism*. University of Idaho Women's Center, Nov. 2010.

Smith, Rochelle, Diane Prorak, Annie Lampman, and Chelsea Rice, *English 102 Library Sessions, Ver.10.11 beta*. Idaho Library Association Region 2, May 2011.

Sprague, Nancy and Jeremy Kenyon. *Supplementary materials in geoscience journals*. Technical session presented at the Geological Society of America Annual Meeting, Denver, Colorado, November 1, 2010.

Thompson, Amy."My dog ate my book," Idaho Library Association Region 2 Conference, May 2011.

Honors

Hunter, B. American Library Association Emerging Leader 2011 participant

Library committees

Attebury, R. Maps Task Force (Chair)

Attebury, R. Library Staff Social Organization Task Force (Chair)

Attebury, R. Web Services Committee

Attebury, R. Public Services Council

Becker, D. Maps Task Force

Becker, D. NKN Task Force

Becker, D. Web Services Committee

Eckwright, G. Faculty By-Laws Committee (Chair)

Eckwright, G. Maps Task Force

Eckwright, G. NKN Task Force

Eckwright, G. Graduate Instruction Outreach Task Force

Eckwright, G. Library Liaisons Committee

Eckwright, G. Public Services Council

Greever, B. Faculty By-Laws Committee

Greever, B. Promotion and Tenure Committee

Henrich, K. Goal Leader, Strategic Plan Goal 4

Henrich, K. Library Liaisons Committee

Henrich, K. Public Services Council

Henrich, K. Web Services Committee

Hunter, B. Goal Co-Leader, Strategic Plan, Goal 2

Hunter, B. Hiring Task Force (Chair)

Hunter, B. NKN Task Force (Chair)

Hunter, B. Faculty By-Laws Committee

Marshall, L. Faculty By-Laws Committee

University committee assignments

Attebury, R. Arts Committee

Attebury, R. University Curriculum Committee

Baird, L. Library Affairs Committee

Eckwright, G. Committee on Committees

Eckwright, G. Dismissal Hearings Committee

Eckwright, G. Faculty Appeals Hearing Board

Eckwright, G. Graduate Council (Dean's designee).

Greever, B. Facilities Scheduling Policy Committee

Henrich, K. Affirmative Action and Disability Affairs Committee, Chair

Henrich, K. Faculty At Large, Secretary

Henrich, K. Library Affairs Committee

Henrich, K. Advisory Group for Information Technology

Hunter, B. Information Technology Committee, Chair.

Marshall, L. University Judicial Council

Prorak, D. Honors Program Advisory Committee, chair

Reese, G. Borah Committee

Reese, G. Records Policy Advisory Committee

Smith, R. Common Read Committee

Smith, R. College of Law Promotion and Tenure Committee, Jean Mattimoe

Smith, R. President's Diversity Council. Subcommittee on Student Recruitment and Retention, co-chair (with Ray Gasser)

Sprague, N. Research Council (Dean's designee).

Sprague, N. University Commencement Committee

Young, N. University Admissions Committee, chair.

Other

Baird, L. Athena, Past-president

Baird, L. Leadership Academy, steering committee and co-facilitator

Henrich, K. Athena, Scholarship Committee.

Smith, R. African-American Read-In, Feb. 2011, in-house coordinator

Regional leadership

Baird, L. INCOL board

Baird, L. INLAN board

Baird, L. Washington Idaho Library Network board

Becker, D. Idaho Library Association Regional Conference Planning Committee, Webmaster

Henrich, Kristin J. Idaho Library Association Regional Conference Planning Committee, Chair

Henrich, Kristin J. Idaho Library Association Regional Conference Planning Committee, Publicity

Kenyon, J. Idaho Library Association Regional Conference Planning Committee, Treasurer

Reese, G. Orbis Cascade Alliance, Northwest Digital Archives (NWDA), Steering Committee, 2011-2013.

Reese, G. Orbis Cascade Alliance, NWDA, Standing Committee, University Representative, 2010-present.

Reese, G. Northwest Archivists, State Representative (Idaho) & Board Member, 2011-present.

Statewide leadership

Attebury, R. ICFL Continuing Education Advisory Group, LILI Database Selection Committee Member

Baird, L. LILI Steering Committee member.

Eckwright, G. Idaho Geospatial Committee – *Executive Council*, member

Hunter, B. A. Idaho Library Association, President.

Reese, G. Idaho Library Association, Bibliography Committee, Chair, 2010-present.

Reese, G. Idaho Geological Survey Data Preservation Advisory Committee, 2010-present.

National leadership

Baird, L. American Library Association. University Libraries Section. Discussion Group planning committee member

Baird, L. DataONE Socio-cultural and Assessment groups

Baird, L. OCLC America's Regional Council, Member at large

Hunter, B. A. American Library Association, Emerging Leader.

Kenyon, J. Book Reviewer, *Choice: Current Reviews for Academic Libraries*

Reese, G. American Library Association, Rare Books & Manuscripts Section, Membership & Professional Development Committee, 2011-2013.

Reese, G. ALA Rare Books & Manuscripts Section, Publications and Communications Committee, 2011-2013.

Reese, G. ALA. Rare Books & Manuscripts Section, Liaison to the Society for the History of Authorship, Reading, and Publishing (SHARP), 2010-2012.

Degrees and Certificates Received

Baird, Lynn N. Ph.D., Education, 2010. Dissertation title: *Colliding scopes: Seeing academic library leadership through a lens of complexity.*

University classes taken by library employees

R. Attebury: AOLL 668 – Writing for Publication, 2010
AOLL 573 – Foundations and Characteristics of Adult Learners, 2010
AOLL 501 – Foundations of Adult Basic Education, 2011
ED 589 – Designing and Conducting Qualitative Research, 2011
AOLL 581 – Theory and Practice of Sustainable Leadership, 2011

B. Hunter Simmons College, Managerial Leadership in the Information Professions,
Ph.D. program coursework.
J. Kenyon: STAT 251 – Statistical Methods

Strategic plan implementation

Goal 1: Teaching and Learning

Task Force 7

Coordinate library instruction with emerging general education program

Members: Diane Prorak (task leader); Rochelle Smith, Breanna Weston, Nancy Young

Definition: Task Force will look at the newly proposed general education program and look for opportunities to integrate it into library instruction program.

Progress: Since the proposed general education curriculum was not approved, the task force did not meet. Integrated Seminars in Fall 2011 are probably strongest opportunity to coordinate instruction with.

Task Force 8

Upper Level and Graduate Instruction Outreach

Members: Nancy Sprague (task leader); Theresa Dahmen, Gail Eckwright, Kristin Henrich, Ben Hunter, Jeremy Kenyon, Robert Perret, Diane Prorak, Garth Reese, Rochelle Smith, Nancy Young

Definition of task: Explore and identify opportunities for developing instruction outreach to upper level and graduate students

Action	Person Responsible	Date
Develop a new graduate resources web page for the UI Library website	Kristin	Completed, will be added to next website update
Compile data on graduate and upper level students by college and department	Nancy & Nancy	Completed 3/11
Put together an idea list of opportunities for interactions with graduate and upper level students	Group	Completed 5/11
Consider hosting a Quiz Bowl, scavenger hunt, or other activity to draw graduate students and upper level students to the library	Robert	Decided to hold off on this event
Run Voyager reports to better understand graduate student library use	Theresa	Completed 3/11

- A graduate resources web page will be incorporated into the next redesign of the Library website.
- Kristin created a WorldCat Local list called “Grad Student Survival Guides”, which was featured on the Library’s Facebook and Twitter pages and will be added to the Library website.
- Nancy and Nancy compiled data on graduate enrollments by college and degrees awarded by department from the Institutional Research Office. They shared these data with the other liaison librarians.
- Ideas for opportunities for interactions with graduate and upper level students include:
 - Targeting graduate seminar courses in each department, as well as required courses for majors
 - Including junior and senior level students, as well as graduate students, in our outreach efforts
 - Working with academic fraternities
 - Checking with the College of Graduate Studies about participating in their Seminar Series and additional opportunities to assist graduate students. They provided an email that we can use: graduatestudents@uidaho.edu
 - Offering additional Savvy Skills workshops geared towards graduate and upper level students
 - Identifying good ways to communicate with graduate students: via the Graduate and Professional Student Association, faculty, or college graduate student lists,
 - Working with the International Programs Office to provide research assistance to international graduate students
 - Investigating capstone requirements and opportunities to serve as mentors or thesis advisors

Goal 2: Library as Welcoming Space

Task Force 1

Moving Collections with Building

Members: Rochelle Smith (task leader); Nick Adams, Judy Bielenberg, Bill Kerr, Garth Reese, Jessica Striffler, Estelle Sertich, Jesse Thomas, Amy Thompson

Definition: We are looking at moving books for potential movement of 3rd floor books to 2nd floor. We need to determine how much of the book collection can go into book storage We are ready to launch directly into Phase Two of the building project.

Progress: Moved T-Z books to 2nd floor. Currently completing shifting on 3rd floor.

Task Force 2

Make First Floor a more welcoming Space

Members: Breanna Weston (task leader); Judy Bielenberg, Bill Kerr, Zanna Schultz, Estelle Sertich, Rochelle Smith, Nancy Sprague, Jesse Thomas, Amy Thompson

Definition: To make the first floor of the library a more welcoming space for students

Progress: Created a plan, approved the plan; rearranged the furniture. Completed by July 2011.

Task Force 3

Feature Digital Collections on Library Home Page

Members: Devin Becker (task leader); Rami Attebury, Jodi Haire, Ben Hunter, Bill Kerr, Garth Reese, Jim Snyder

Definition: Enable access to Digital Collections from Library Home Page

Progress: This project was rolled into the Library's Web Page committee. The Digital Collections are now searchable via the Library's home page, and recently added collections are being advertised via the ad carousel on the home page as well.

Goal 2,

Task Force 4

Map Collection Development Policy

Members: Rami Attebury (task leader); Gail Eckwright, Bruce Godfrey, Marian Murta Bell, Robert Perret, Garth Reese, Nancy Sprague.

Definition: To develop a collection development policy to guide decisions about print map acquisition and curation.

The map collection development committee undertook a variety of tasks throughout the 2010-2011 academic year. The primary task of the group was the creation of a written collection development policy for cartographic materials at the library. Drawing on work started in the previous year, the group drafted a proposed policy that covered both print and digital cartographic collections. By the spring semester, a draft of the policy was submitted to the dean of the library for comment. Upon receiving feedback from the dean, the committee communicated via email to incorporate her suggestions. The new draft was then emailed to the entire library for comment. The feedback that was received was also incorporated into the policy. Finally, at a Coffee with the Dean meeting in May, the policy was officially presented to the library. It will be revisited and updated as needed by librarians and staff who work with the map collection.

In addition to working on a collection development policy, the map task force also addressed a few smaller map-related issues over the course of the year. The decision was made to open the map room up for general study rather than reserving it solely for the use of maps and atlases. Signage was created indicating this change. A sign was also made for the general reference area indicating the existence of the map room and its resources. In addition, the group lent its support to efforts to survey the cataloged maps, and a student assistant subsequently began this process in the spring semester. Finally, two members of group brainstormed ideas for revising the map webpage, changes which will be made over the summer.

Task Force 5

Collection Development Policy

Members: Rochelle Smith (task leader); Christine Gray, Jeremy Kenyon, Garth Reese, Estelle Sertich, Amy Thompson, Nancy Young.

Definition: No report submitted

Progress: No report submitted

Task Force 6

NKN

Members: Ben Hunter (team leader); Devin Becker, Gail Eckwright, Bruce Godfrey, Jodi Haire, Jeremy Kenyon, Bill Kerr, Carol Mayer, Garth Reese, Nancy Sprague, Geoff Wood.

Definition: Working with Dean Baird, identifying services library can provide to support NKN development.

Progress: Set up the IQ station within the library; established working procedures for use; held opening for university community.

Goal 3: Outreach and engagement

Task Force 12

Digital Memories

Members: Garth Reese (task leader); Devin Becker, Bill Kerr, Julie Monroe, Geoff Wood

Definition: No report submitted

Progress: No report submitted

Task Force 13

Social Networking

Members: Jeremy Kenyon (task leader); Jean Crawford Evans, Kristin Henrich, Bill Kerr, Robert Perret, Diane Prorak, Jessica Striffler, Zanna Schultz, Jim Snyder, Breanna Weston

Definition: To explore, enhance, and build social networking services technologies for potential use in the library, including the development of procedures and guidelines governing their use.

Progress: The committee identified and took actions intended to increase membership/followers; sought to determine new groups or networks; established proofreading mechanisms; and developed procedures and guidelines governing use.

Task 14

Outreach to University Staff Committee

Members: Robert Perret, task leader; Nick Adams, Judy Bielenberg, Renee DeBolt, Hannah Etherton, Cathy Merickel, Slavica Pesic, Diane Prorak, Rochelle Smith, Jesse Thomas

Definition: Identify ways to reach out to university staff.

Progress: At the first meeting we brainstormed ways to reach out to university staff. The ideas we came up with included presenting to Staff Affairs Council, writing something for the Staff@Idaho newsletter, meeting with the Deans' Assistants group, having a table at the Staff Appreciation Fair (where we would register Vandal Cards), and visit the summer staff cocktail event. In addition we talked about the idea of performing some sort of assessment of what UI staff know about the library and its services. We also talked about providing library tours for staff members and perhaps having library displays outside the library. Most importantly, we realized there were several interested people missing from the group. It turned out that this task had been listed under two goals. We sent the meeting minutes to the missing people and solicited any additional feedback they may have.

At the second meeting we formally defined our goal: "Reaching out to staff on campus to better inform them of library services available to them." We also created a timeline for the various tasks we had brainstormed in the first meeting. Since the last meeting a blurb written by Rochelle had been published in Staff@Idaho and everyone was happy with the result. We decided to create a handout for staff, possibly based on one Lynn had previously created, for use in our various outreach endeavors. We decided that the best way to assess the staff's information needs was via a survey at the Staff Appreciation Fair. This led into a discussion of funding a raffle prize, and a related discussion about the need for a better banner or sign to use at all library events. Renee volunteered to look into funding for these issues. We decided the idea to have displays outside the library was beyond the scope of our group but that it should be suggested to other groups. Hannah volunteered to investigate where staff congregate on

campus so we can focus our efforts, and Nick began looking into registering for Staff Appreciation Day.

Nick Adams met with Jim Logan of Staff Affairs in December to get more details on registering for the Staff Appreciation Fair. The committee which oversees that committee will not meet again until July 2011. Nick and Robert will contact him again at that time for additional details. At this time all we know is that we will need an 8 foot table and two chairs. Furthermore our booth must be decorated per the theme for that year and we are expected to have some sort of freebie.

Goal 4: Organization, culture, and climate
Task Force 9

Policies and Procedures on LibWiki

Members: Linnea Marshall (leader), Rami Attebury, Jean Crawford-Evans, Renee Schlickemeyer, Jeremy Kenyon, Julie Monroe, Jim Snyder, Geoff Wood.

Definition:

The FY 2011 Task Group 9 on establishing the wiki platform for posting library policies and procedures sees its task as having two areas of emphasis. We will continue the work of the FY 2010 task group in providing informational documentation on writing procedures and on creating wiki articles. Actions might include revising the documentation posted to the wiki by the previous year's task group and creating additional documentation and guides. The second area of this year's focus will be to progress from where the last task group left off. Now that the wiki platform has been selected and initial documentation created, the next step is to promote the migration and creation of library procedures in each library unit to the wiki platform. Actions will probably utilize a variety of approaches in encouraging use of the wiki.

Progress: We focused on improvements to the support documentation on creating wiki articles. We modified some of the existing documentation and developed some new help pages. We also created a logo to identify the wiki help articles posted on LibWiki and to draw attention to the LibWiki Tips that were published in every issue of *Brief Notes* from mid-December to the beginning of May (ten issues).

In the spring semester we developed a plan to actively encourage adoption of the wiki for unit procedures by making one-on-one visits with key members of all library units. Although we did a rather soft sell, we consider that our efforts were satisfactory.

At our final meeting, we reviewed the status of our actions and we considered what recommendations we might conclude with. It is our recommendation that the library not create a new Policies and Procedures on the Wiki task group in the coming academic year. The wiki platform for library policies and procedures has been established, now the impetus and work of writing and updating procedures is in the hands of each unit. However, we all acknowledged that individually we will continue to be advocates who will be available to help anyone new to the wiki platform to get started.

Library Staff Social Organization

Task Force 10

Members: Rami Attebury (task leader); Nick Adams, Judy Bielenberg, Hannah Etherton, Christine Gray, Linnea Marshall, Cathy Merickel, Estelle Sertich, Jessica Striffler, Nancy Young

Definition: The Library Staff Social Organization Task Force has been charged with identifying a new structure that will lead to a sustainable organization. To this end, the activities traditionally done by the LSSO will be reevaluated in light of current interest and volunteers.

Progress:

Submitted by Ramirose Attebury

The Library Staff Social Organization (LSSO) Task Force worked throughout the year on the goals it set in the fall of 2010. The group's primary task was a revision of the LSSO by-laws, an activity designed to create a more streamlined and sustainable LSSO. A survey of the entire library led to valuable information about how library employees felt about the organization and what direction they wanted to see it take. Compiling the information from the survey, the task force met several times throughout the year to discuss possible changes to the organization. By March, the group had drafted revisions to the by-laws, which they submitted to the dean for review. The dean subsequently made additional suggestions to the draft.

The final activities of the task force were completed just before the end of the spring semester. During the month of April the group communicated via email to discuss the dean's recommended changes to by-laws draft. Once the group had incorporated the suggested changes, a date was set for a vote on the proposed revision. The draft was emailed out to the entire library a week in advance of the meeting, with those unable to attend the meeting being invited to submit comments via email. Fourteen library staff and faculty met May 12 to vote on

the proposed revision. The group unanimously decided to adopt the new by-laws, which went into effect immediately. Based on the new by-laws, the LSSO will meet in the fall to select a new group of officers. The chair of the task force will convene the meeting while group's most recent treasurer will continue to act in that capacity until the fall meeting should any financial transactions need to occur.

Task 11

Hiring

Members: Ben Hunter (task leader); Judy Bielenberg, Kristin Henrich, Carol Mayer, Garth Reese, Estelle Sertich

Definition:

Progress: A survey of staffing needs was conducted internally; the final report of the hiring committee was submitted to Dean Baird. The committee also recommended that all selection committees work on creating a best practices entry in the wiki.

Faculty by-laws

Members: Gail Eckwright (task leader); Barbara Greever, Robert Perret, Linnea Marshall, Ben Hunter

Annual Report, FY 2011

This group was assigned the task of reviewing the Library Faculty Bylaws, including the "Tenure, Promotion and Review" appendix, with an eye toward editing the bylaws to make them conform to both current practices and to the UI Faculty Staff Handbook.

To that end, we met biweekly (and occasionally weekly) throughout much of the year. We completed our task of examining the current bylaws and appendix and making suggestions for changes on June 14.

A separate subcommittee comprised of Linnea Marshall and Robert Perret tackled the job of integrating our recommended changes for the appendix with the "Internal Working Procedures" document into the proposed new/improved appendix.

The committee of the whole will meet four times in July to review the newly integrated appendix and working procedures; and to continue reviewing the document of the whole.

--Gail Z. Eckwright, chair

Library Faculty Bylaws Committee

July 3, 2011