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EXECUTIVE SUMMARY

Library Annual Report, FY16

From the beginning of the fall 2015 semester through the very end of the school year, the Library became a construction zone as we remodeled our spaces. Though there were bumps along the way, the first floor project was ready and waiting for the arrival of students and faculty at the beginning of the new academic year.

Raising funds and completing the construction were dominant themes in the Library this year. Each department operated with open positions to ensure that we were able to invest in furniture and final touches for the first floor. The magnitude of the project required some creative thinking and flexibility to allow us to continue to meet the needs of our public, but the additional funds allowed for the resources needed for a second instruction room, a second computer lab, and equipment for The Mill, our new “maker space.”

The Library also welcomed a team of external peer reviewers who studied our processes and procedures and provided feedback on how we might improve our services to users. The reviewers recommend that the Library seek additional resources, change how we gather statistics on web resources, and work with library faculty to rebalance goals and tasks. The results of actions taken in response to our external peer reviewers will be reported in next year’s annual report.

LIBRARY ACCOMPLISHMENTS

Personnel

New Hires
- John Brabb, Fiscal Technician, Library Dean’s Office
- Annah Hackett, Instructor, Reference/Instruction Librarian Resident Librarian
- Anthony Saia, Library Technician, Stacks Supervisor
- Jennifer Mylan, Library Assistant, Interlibrary Loan
- Delaney Nolan, Library Technician, Technical Services
- Camillia VanNatter, Library Technician, E-Reserves Coordinator
- Evan Williamson, Assistant Professor, Digital Librarian

Retirements
- Nancy Sprague, Associate Professor, Reference/Instruction Librarian

Promotions
- Rami Attebury, Head, Technical Services
- Ben Hunter, Associate Dean, University Libraries
- Erin Passehl-Stoddart, Head, Special Collections and Archives

Departures
- John Brabb, Fiscal Technician, Library Dean’s Office
- Julie Otto, Library Assistant, Mail Marking & Mending
- Rozanna Schultz, Library Technician, Interlibrary Loan
- Janet Allan, Library Technician, E-Reserves Coordinator

Departmental Reports

Administration
Sammantha Green, Assistant to the Dean; John Brabb, Fiscal Technician; and Bill Kerr, IT Analyst, supported activities related to the core of the Library’s services, providing human resources services for search committees, fiscal support and accounting, and information technology support to staff and the public. Changes in personnel for the administration office included adding a half-time Associate Dean and a new financial management officer to deliver services critical to meeting the needs of our constituents.

During this year, the administrative staff supported the hiring of two faculty and five staff members, supported the promotion and tenure of Devin Becker and Jeremy Kenyon, and conducted all the logistical support for the team of reviewers for our external peer review process. The administrative staff is also responsible for hosting two Library Advisory Board meetings each year as well as maintaining donor relations. The primary focus of this unit was the
transformation of the first floor, which created much work to coordinate the different processes to ensure the project was completed in a timely fashion.

Jim Zuba continued his work as Development Officer for university projects, which includes the Library. The Library received a number of major gifts and pledges related to support of its first floor renovation.

**Technical Services**

The Technical Services department began FY16 with a significant change as Data & Digital Services, formerly a unit with the Technical Services department, broke off to become a separate department. This change was a natural result of Data & Digital Services growth and increasing independence. The change leaves Technical Services with three units: Cataloging, E-Resources & Serials, and Print & Media. At the end of FY16 Technical Services experienced a change of leadership as Ben Hunter assumed the role of Associate Dean of Libraries and Rami Attebury moved into the Head of Technical Services position.

**Cataloging Unit**

The Cataloging unit consists of a single catalog librarian, Linnea Marshall, who works with the staff of the Print & Media and the Electronic Resources & Serials units. New resources that require a Library of Congress classification call number, complex copy cataloging (the master record in WorldCat is incomplete, contains errors, or requires review), or original cataloging (there is no matching bib record in WorldCat) are passed on from the staff of the Print & Media and the Electronic Resources & Serials units to the Cataloging Unit. Additionally, the Cataloging Unit is continuing database cleanup related to the Library’s migration to Alma.

The University of Idaho Library went live in the Alma database two and a half years ago (January 2014). The task of linking those of our Institutional records that did not match with a Network Zone record at the migration has been completed for all of our collections except for two: the federal documents and the microform collections. Among other cleanup projects from this year was a project to re-catalog about 130 physical books that had somehow become attached to bibliographic records for microform versions. Primo relies on coding in the MARC record to display the correct format icon and for faceting by format, and these books were misrepresented in Primo as microform resources. The Cataloging unit also initiated a cleanup project that identified and removed most of the approximately 4,000 duplicate holdings and item records for federal documents. These duplicate records skew the inventory statistics generated through Alma Analytics.

A continuing project in conjunction with the Print & Media unit that was begun in fiscal year 2015 is the cataloging of the resources in the Anthropology Lab’s library. Items with an inadequate bibliographic record in WorldCat or lacking a matching record, or needing an LC classification number are passed on to the Cataloging unit. Of the nearly 4,000 items that have been cataloged during this project since its beginning, about 260 of the items have been handled by the catalog librarian. Likewise, the Cataloging Unit has worked with the Print & Media unit on the Mark Twain Collection.

Cataloging work related to creating and updating bibliographic records, or providing classification call numbers comes from new acquisitions, from projects, or from database maintenance:

- For calendar year 2015 the breakdown of the catalog librarian’s cataloging work was: Library acquisitions 25%, UI theses 38%, federal documents 1%, Idaho State documents 9%, record maintenance 1%, Alma cleanup projects 6%, Idaho State documents transferred to UI 3%, Anthropology Lab Library Project 17%, Twain Collection project 1%.
- For calendar year 2016 to-date that breakdown is: Library acquisitions 36%, UI theses 27%, federal documents 2%, Idaho State documents 11%, record maintenance 2%, Alma cleanup projects 2%, Anthropology Lab materials 19%, Twain Collection project 1%.

The University of Idaho Library is a member of the Library of Congress’ Program for Cooperative Cataloging as a NACO (Name Authority Cooperative Program) library. The new or updated name authority records that the Cataloging unit works on are a part of the Library of Congress’ Name Authority File and, consequently, the Virtual International Authority File (VIAF). Authority work done for NACO is counted by the Library of Congress according to their fiscal year, which begins in October. So far in Library of Congress’ current fiscal year, the Cataloging unit has created or updated 65 name authority records, of which 31% have a University of Idaho connection.

The Cataloging unit contributes toward training and sharing of cataloging knowledge within the Library. This usually involves short one-on-one training sessions with library staff members as needed. The catalog librarian also has been the coordinator of the UI-Alma Users Group meetings and posts the notes from these meetings in the Library’s LibWiki. In FY 2016 there were nine meetings for this group.
Electronic Resources & Serials Unit

After the July 2016 hire of Delaney Nolan into the ERM Assistant position, the E-Resources & Serials was fully staffed for the first time in recent memory (Jodi Haire, E-Resources & Serials Coordinator; Carol Mayer, E-Resources & Serials Assistant; Delaney Nolan, E-Resources & Serials ERM Assistant; Clinton Johnson, E-Resources & Serials Acquisition Assistant; Julie Otto, Mailroom, Marking, & Mending Assistant; and Kevin Dobbins, E-Resources & Serials and DDS Assistant). Julie Otto resigned her position in May of 2016 and this position will be filled in early FY17.

With the unit fully staffed, the E-Resources & Serials team have kept busy with several new and ongoing projects including:

- Database cleanup and maintenance with a primary focus on migrated serials acquisitions records and electronic portfolio streamlining
- Cross-training and sharing of duties to perform Mail, Marking, & Mending tasks. Clinton and Kevin have taken on incoming and outgoing mail and courier processing. Carol and Jodi have been learning mending techniques, and our student worker Kit Stokes has been keeping up with marking/labeling new materials, mending/repair, and mail/courier processing.
- Assisting Access Services with a large reference collection purge project to address post-remodel space needs.
- Carol generated and analyzed over 998,000 bibliographic records as part of the requirements to get pricing for and participate in HathiTrust.
- Clinton worked on deleting or modifying thousands of acquisition records, and also coordinated multiple vendor changes that resulted when BookHouse, then Ambassador, changed hands.
- Delaney and Jodi worked on reviewing and entering the Library’s many license agreements into the Alma licensing module.
- Delaney also has been working on the 2016 JSTOR withdrawal. We have so far withdrawn 125 titles, 2,013 volumes. The project will continue into FY17.
- In anticipation of the FY17 move of US Government Documents into Technical Services, Delaney has been working with Gov Docs staff to process new documents and reconstruct older serial sets.

Print & Media Unit

The Print & Media unit functioned during the 2016 fiscal year with two members: Jeff Slack, Library Technician and Pam Southworth, Library Technician. Their duties encompass both the acquisition of books, DVDs, scores, and music compact discs, and the cataloging of those materials into the Library’s Alma system.

The Library initiated a new approval plan this year for monographs, first with Ambassador, then with YBP after that company bought out Ambassador. The Print & Media unit adapted to this process along with accepting the usual firm orders from the collection development librarians. An Alma analytic report was created to provide circulation statistics on the materials acquired through the new approval plan.

Along with the ongoing work of acquisitions and copy cataloging of purchased materials, the Print & Media unit was actively involved in several projects in collaboration with other units. With the remodel of the Library’s first floor, the DVD collection was moved to the second floor and changed to a patron accessible collection by shelving the DVD cases in open stacks. Print & Media unit led this project. The unit’s proposal was to split the collection into two sections: one for documentaries and educational-type DVDs and the other for feature films and other fictional programs. While continuing to use the Library of Congress classification call numbers for the non-fiction DVDs, Print & Media worked collaboratively with Circulation and Marking to develop a new, simplified call number system for the feature film section. About 2,200 DVDs passed through the Print & Media unit as they were re-classed, remarked, and relocated from the Reserve shelves on the first floor to the publicly accessible shelving on the second floor. An Alma analytics report was created for the Circulation Department to replace the inventory list that they had maintained manually. In addition to being automatically generated, the analytics report is also able to indicate the current status of each item, whether it is available, on loan, missing, or lost.

The project begun last year to add the Anthropology Lab’s library collection to the Library’s catalog continued throughout this year. As of the end of this fiscal year, close to 4,000 items have been cataloged by the Print & Media unit. The unit coordinated with the director of the Anthropology Lab on the ongoing work of the project, which is anticipated to be completed in FY 2017.

A few years ago the Special Collections Department had accepted a donation of a collection of books by and about Mark Twain. During fiscal year 2016, the Print & Media unit began working with Special Collections to add these books to the Library’s catalog. The Print & Media unit has cataloged about 140 books in this collection. With less than 200 books remaining to be cataloged, the project is about halfway completed. The
unit also worked with Special Collections to complete the cataloging of the Stonewall collection, which currently stands at 562 items.

Significant electronic resources and collections added:
- Berliner Philharmoniker Digital Concert Hall
- CLCD – Children's Literature Comprehensive Database
- Ebsco Literary Reference Center
- Ebsco History Reference Center
- Ebsco European Views of the Americas
- Chilton Library – Automotive Repair database
- JSTOR Arts & Sciences XIV – 140 titles
- JSTOR Arts & Sciences XV – 150 titles
- JSTOR Business IV – 50 titles
- BioOne Complete upgrade – 80 titles
- Wiley Online 2016 journals package upgrade – 85 titles
- Sage Journals 2016 backfiles purchase – 50 titles
- NPG: Nature plants, Nature reviews microbiology
- Nutrition Society Legacy Archive
- IET Digital Library eBooks Collection – 475 titles
- Momentum Press Engineering eBook Collection – 65 titles
- Knowledge Unlatched OA eBooks Collection (round 2) – 78 titles
- RKMA Marketing eBooks Collection
- Orbis Cascade Alliance Usage (Evidence) Based Collection Pilot – access to 18,000 titles
- Orbis Cascade Alliance Shared eBook DDA – 894 titles purchased in FY16, 3,065 titles owned, 8,031 via discovery
- SAGE Knowledge Evidence Based Acquisition – access to 4,200 titles (will commence August 2016)
- LibCal – calendaring and event management platform

Consortial Contributions:
- We continue to realize substantial savings by utilizing the Orbis Cascade Alliance Electronic Resources program. In FY16 we saved close to $81,000 on databases, journals, and library maintenance tools.
- The Library continues to contribute to the Western Regional Storage Trust (WEST). E-Resources & Serials staff have retrieved, deaccessioned, packaged and supplied 73 volumes to WEST archive builder libraries. As an Archive Holder, UI Library has committed to archiving 15 titles (404 volumes).

**Digital and Data Services**
The Data and Digital Services (DDS) department is the newest department of the University of Idaho Library. DDS was first established as a unit within Technical Services in September 2014. DDS became a new department just this year, beginning officially in July 2015 with Devin Becker appointed as Head. The department consists of five faculty and 1.5 FTE staff positions (one of which, the digital projects manager position, is currently vacant). The department has a broad scope of responsibilities, including Digital Initiatives (Digital Collections & Web Services), Scholarly Communications, Data Services, Geographic Information Services, and Digital Infrastructure. We attended to these areas before DDS became a unit. We now continue to attend to them with increased collaboration between our faculty members and increased coordination for our efforts.

Two major events of note happened for the department as a whole this year. The department added its first new member Evan Williamson, Digital Infrastructure Librarian, and along with the rest of the Library, the department was evaluated as part of an external peer review. The new position has proved a boon both to the Library and the department, as Evan adds a great deal of technical aptitude, intellectual curiosity and enthusiasm to both entities.

The peer review report was complimentary of the department but also offered some notable criticisms of our workings with Google Analytics, VIVO and its serving as an Institutional Repository, and our overall IT capacities. Issues with analytics were addressed in May of this year (see the Digital Infrastructure section below). We are looking possible solutions for the other two areas of concern.

The department met monthly this year so that we could all check in and address any concerns or shared projects. We did self-report our reference statistics as well. Bruce Godfrey kept up the most with these, and so the following stats mostly reflect the extraordinary amount of service he provides. For FY 16, DDS responded to a total of 552 reference requests, 90% of which occurred via email. The charts below break down some of those questions by time taken and type.
The Department also delivered its first full year of workshops this year. We conducted 23 workshops in total, covering the following topics and services: Citation Management, Data Cleaning with OpenRefine, ARC GIS Story Maps, Data Visualization, Digital Humanities, Jupyter Notebook for Python and R, Qualtrics Survey Software, LexisNexis, Web of Science, SciFinder, Social Media, Metrics Data Management Work, Web GIS, and Wikipedia. Attendance at these workshops was consistently good, The DDS workshops will be growing into a larger Library Workshops umbrella, which will include Reference, CDIL, and MILL workshops in the future.

**Data Services**
Data Services is headed by Jeremy Kenyon. Data Services acted in a limited capacity this year as Kenyon focused most of his time on his work as a Data Steward for the USGS.

**Digital Infrastructure**
As this is the first year with a Digital Infrastructure Librarian we decided to provide information about digital infrastructure activities in the Library. The most significant change this year was a reworking of our Google Analytics in response to the external peer review report. Our web properties are fragmented across several domains that focus on different aspects of the Library's web presence. Previously, Analytics mirrored this fragmentation, as each domain was set up as an individual property, recording data separately. This made it impossible to track activity across our web pages as users move from property to property. To improve the overall picture of our users and collect more accurate usage data, we implemented a single umbrella account that aggregates our analytics using cross domain tracking. Our analytics scripts ensure that tokens are passed between servers to link data collection across ten domains. To preserve previous data we maintained the legacy accounts. However, implementing cross domain tracking presented challenges that required troubleshooting numerous scripts and updating hundreds of legacy short links across our pages. With this work...
implemented, we now have more robust, accurate, and complete web analytics that will provide valuable data going forward.

A second major initiative was web archiving at-risk content from the main university website. ITS informed us that huge amounts of previous content would not be migrated during an upgrade of their content management system. For example, as many as 20,000 items from the UI News feed would no longer be publicly accessible and it is unclear if a formal backup is stored anywhere else. Given the short time line, we used web scraping techniques to create archival copies of the pages and stored them in our digital archive. Harvests included UI News, the President and Provost's sites, Faculty Council, and Malcolm M. Renfrew Interdisciplinary Colloquium. We are currently providing access to items from UI News and Malcolm M. Renfrew Interdisciplinary Colloquium which are no longer available from the university's site. ITS appreciated this initiative and would like to develop a consistent transfer of content in the future. A web archive portal will be developed in the coming year to provide further access to these unique collections.

To support web archiving for individual researchers, we became a "Registrar" library with Perma.cc, a service designed to preserve web citations built by Harvard Law School Library and the Library Innovation Lab. Studies have shown that after five years 50% of links cited are dead. Perma.cc can provide lasting, authentic access to web resources which will be increasingly important for academic writing. There is no cost associated with this service for the Registrar library or researchers. Williamson is coordinating our Perma.cc organization and will raise awareness on campus in the coming year.

Internally, DDS has begun evaluating our development practices. As our projects grow and include more contributors, we are considering ways to make our code base more easily maintainable. We are currently working with Jekyll, a static website generator, to more programmatically develop our web properties. This enables us to build modular elements that are pulled together with templates and data resulting in a more consistent, refined, and optimized website. In addition, we opened an organizational account on Github to gather and share our code.

A significant amount of digital hardware has been ordered this year for grant funded projects, such as VPOD and NEH Common Heritage, and new library initiatives, such as the MILL and CDIL. It is worth acknowledging that all DDS members have contributed expertise and time to the difficult task of evaluating and selecting equipment and software to support innovative activities, as well as developing capacity to use and teach these new tools.

Digital Initiatives
New initiatives:
- NEH-funded Common Heritage, Community Digitization Initiative “Our Hills, Our History”
- Center for Digital Inquiry and Learning (CDIL)

New Collections and Features:
- Vandal Poem of the Day (Poem Printer on second floor and for special events)
- Idaho Snow Load

Collections in Development:
- Argonaut Digital Collection
- Web Archive Collections
- Forestry Portal

Significantly revised/expanded collections:
- In process of revising most digital collections to make responsive and to decrease load time via Jekyll

Press and accolades:
- Vandal Poem of the Day featured in The Argonaut
- Common Heritage Day featured in The Inlander and Lewiston Tribune

The Digital Initiatives unit, led by Devin Becker (Head, Data and Digital Services), was defined by grant applications and grant-funded programs this year. The Library received three grants this year that include Digital Initiatives as an integral partner; in total, these grants equal almost $100,000, with the largest being an ~$80,000 internal Vandal Ideas Project (VIP) grant to fund a new center in the current digital lab, the Center for Digital Inquiry and Learning, which is a collaboration between the Library and the College of Letters, Arts, and Social Sciences (CLASS) that currently includes 16-plus faculty collaborators across CLASS and the Library. CDIL will likely define activity in the unit for years to come, as we are now engaged in renovating the
Digital Scholarship Lab to become the official “Center” and will be outfitting it with furniture and equipment this coming fall, with a hopeful opening in the spring. The application for VIP grant was quite time consuming in and of itself, and the competition for these grants was considerable. We were very lucky then to be one of five of 44 applications to be funded. We were also the most highly funded project of the five.

As part of an early CDIL collaboration, we also received a grant, along with the English Department, from the Idaho Humanities Council to build and promote Vandal Poem of the Day (VPOD) public poetry project. VPOD centers on a website that publishes one poem from a prominent literary press each day this year we collaborated with Copper Canyon Press. Next year we will be working with BOA Editions, LLC, to promote these poems and contemporary poetry in general to the surrounding communities and throughout Idaho. The Idaho Humanities Council grant was matched by the College of Letters, Arts, and Social Sciences, which resulted in a total of about $4,000. We spent these funds on several exciting ventures, including the building of two poetry printers we called poemBots, which use programmed receipt printers that print poems featured on the website. We also used these funds to bring the poet Roger Reeves to campus in February to promote the program. We had over 80 people attend Reeves' reading, which is one of the largest audiences BookPeople has seen. Reeves' books sold out, after which those who weren’t able to purchase them ordered more and had him sign an insert for the promised book. Undergraduates without funds to purchase the book had Reeves sign their poemBot printouts of a Reeves poem. The VPOD site also contributed to visitors to Digital Initiatives features, the site receiving over 6,400 pageviews and 2,400 unique visitors, 47% of which returned to the site more than once. We also received quite a bit of attention via social media. Video of our poem printer was retweeted by the Associated Writing Programs (AWP) twitter account, which got us upward of 10,000 impressions in a week or so.

The other major grant-funded project Digital Initiatives participated in was a NEH-funded Common Heritage Community Digitization Day. We worked with Special Collections & Archives and the Latah County Historical Society (LCHS) on this project, planning and executing a digitization day we called “Our Hills, Our History.” We purchased a large amount of equipment for the day with the ~$12,000 grant, which is now being used both at the Library and at LCHS. Our turnout on the actual day was not as great as we would have liked, but we learned a great deal about how to do this work. As such, we plan to extend the program by offering our digitization services at other events in the area.

In terms of digital collection development, most of the work done this year consisted of scanning and metadata work occurring in the lab. We made considerable progress on scanning our forestry collections, which will make up the majority of our Forestry portal. We also scanned a considerable amount of the Barnard Stockbridge collection and have almost finished scanning the University’s first 100 theses for a special exhibit. This is the first year in several during which we did not release a large scale digital collection, although several are currently in the works. Both the Argonaut collection and the Forestry Portal will be released in the fall. We have also taken responsibility for archiving some of the University’s web important web pages (more on this is in the digital infrastructure section).

Our web statistics have stayed fairly static. This is understandable, given the lack of a big release. However, visits to ContentDM have increased a good deal, which we attribute to the addition of the Argonaut to the database. Visits to the digital sites did grow some from last year, which is partly due to the release of the 2015 Idaho Snow Load report and interactive website. Statistics are below.

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<thead>
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<th>FY12</th>
<th>FY13</th>
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<th>FY15</th>
<th>FY16</th>
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<td>11.5TB</td>
</tr>
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</table>

**Geographic Information Services**

Activities this year encompassed workshops, community-building activities, teaching and research consultation, and geospatial software support that lead to increasing awareness and use of geospatial technologies that may transform teaching and teaching, research, and outreach.

Eight workshops were conducted this year focusing on utilizing geospatial web services and related resources to better share geographic information and communicate the results of research. Workshops were delivered on the Moscow campus and at the Coeur d'Alene Center and included attendees from a variety of departments across the institution.

Community-building activities included promoting, utilizing, and maintaining the GeoTech Mailing List at the University of Idaho as a forum for facilitating communication on geospatial resources and technologies as well as organizing, promoting, and hosting GIS Day at the University of Idaho. The GeoTech Mailing List has seen membership rise to 29.

GIS Day was attended by over 100 people including professionals from across the region as well as students, faculty, and staff. Participants had the opportunity to attend a variety of prepared talks and exhibits to learn more about how GIS is being used in a variety of disciplines at the University of Idaho and around the region.

Research initiatives included an award from the Idaho Humanities Council for creating a display case and hosting presentations for a set of U.S. Geological Survey historical copper plates. The UI Library worked with the Idaho Geological Survey and the Idaho Federal Surplus Property Program to acquire a set of these engravings—three copper plates approximately 17” x 21”, each weighing about 12.5 pounds—for Coeur d’Alene, Idaho. The map produced from these engravings was first published in 1903, and the information is based on survey work done in the years 1899 and 1901. The exhibit was hosted regionally by the Coeur d’Alene Public Library and the Moscow Public Library. The copper plates will permanently reside in the UI Library in the care of Special Collections and Archives. Additionally, an award to the Department of Civil Engineering and the Library from the Idaho Transportation Department is allowing for research to be conducted on a bicycle and pedestrian facility inventory database.

Providing, maintaining, and managing Web based geospatial software and providing consultation related to the use of those software has involved a significant amount of time this year, but the investment has resulted in several teaching, research, and outreach collaborations. Geographic Information Services maintains seven ArcGIS Server Sites that are available for teaching, research, and outreach activities. This year a geographic information systems course-integrated Web GIS into the curriculum and utilized one of these servers. Additionally, a research unit on campus requested a GIS server be established specifically for their research needs, which has enabled them to better share data and information with their stakeholders.

Furthermore, support was provided to the Department of Civil Engineering so that researchers could create and make available a digital map and web application depicting updated snow load information for the state of Idaho. The use of a cloud-based GIS platform for the University of Idaho, which Geographic Information Services administers, continues to garner interest for research, teaching, and outreach. A course offered in the History Department utilized ArcGIS Online for a digital humanities project. The use of Web based GIS continues to grow and we are providing the support students, faculty, and staff need to take advantage of these resources.
Several new collections were added to the INSIDE Idaho repository including stream inventory data from the Nez Perce Soil and Water Conservation Service, 2015 aerial imagery of Idaho, 2014 aerial imagery for the City of McCall, and 2015 aerial imagery for the UI Moscow Campus.

**Scholarly Communications**

Press and accolades:
- "UI says yes to free textbooks: UI partners with open source textbook program in effort to cut costs for students," *The Argonaut*, February 8, 2016.
- "UI celebrates Open Education Week as movement to adopt open resources picks up pace," *The Argonaut*, April 21, 2016.

Presentations:
- "Open Textbooks: benefits and challenges for universities." ILA Annual Conference, October 2015.
- "Engagement through hashtags and hilarious cat photos: a librarian's tour through Tumblr." ILA Annual Conference, October 2015.

<table>
<thead>
<tr>
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<th>FY15</th>
<th>FY16</th>
</tr>
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<tbody>
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<td>VIVO Visitors</td>
<td>6,630</td>
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<tr>
<td>VIVO Pageviews</td>
<td>26,374</td>
<td>38,031</td>
</tr>
<tr>
<td>VIVO Unique Pageviews</td>
<td>18,041</td>
<td>28,085</td>
</tr>
<tr>
<td>JRA Visitors</td>
<td>3,384</td>
<td>3,425</td>
</tr>
<tr>
<td>JRA Pageviews</td>
<td>6,636</td>
<td>7,872</td>
</tr>
<tr>
<td>JRA Unique Pageviews</td>
<td>5,638</td>
<td>6,057</td>
</tr>
<tr>
<td>Tumblr followers</td>
<td>5,270</td>
<td>8,287</td>
</tr>
<tr>
<td>Tumblr posts</td>
<td>669</td>
<td>1,039</td>
</tr>
</tbody>
</table>

This year saw a dramatic increase of awareness, interest, and engagement with open educational resources. Early in the year, the State Board of Education (SBOE) released a white paper introducing the concept of open educational resources and outlining the importance of textbook affordability in Idaho. The SBOE also provided funding to bring two Lumen Learning workshops to Idaho, which gave Idaho faculty a crash course in finding, adapting, and using open educational resources, under the condition that institutions would continue to work towards reducing textbook costs by using OER.

With simultaneous interest from student government, university administration, and the Library, we were able to secure a partnership agreement with OpenStax in January. This agreement, although nonbinding, provides strategic and technical consulting for implementing an open educational resources initiative on campus, and grants UI faculty pre-public access to information on new initiatives, research projects, and content/reviewer needs. After a number of press releases and announcements in early 2016 there were countless meetings with faculty, department heads, and deans about open educational materials, and from those conversations one faculty member in Psychology has committed to using an OpenStax Psychology textbook in Fall 2016. Additionally, although an internal grant application to fund an open educational resources initiative was unsuccessful, a custom proposal for an open textbook initiative was drafted for the President's office in June 2016.
As activity increased with open educational resources on campus one of the other main responsibilities for this position, VIVO, fell behind. An effort to begin ingesting data for the College of Arts, Letters, and Social Sciences started in January, and we are still slowly working through the CVs and profiles as time allows. A number of changes in college administration, especially in the Colleges of Agriculture and Life Sciences, Business and Economics, and Education, which have kept us from approaching these colleges for data. Although progress moved slowly this year on individual faculty profiles, regular updates of 1,025 article records are added to VIVO each week.

Our Tumblr has now passed 8,000 followers and continues to delight users of the platform who happen to enjoy historic photographs from our collections. This work has extended into a social media working group, which manages the content and policies for all of the Library’s social media accounts.

Special Collections & Archives

Personnel:
Special Collections and Archives operated at 50% of its Board Appointed staff for most of the fiscal year. Amy Thompson continued in her role as Library Specialist, and Erin Passhel-Stoddart completed her first year as Head of Special Collections and Archives. The Archives Processing Assistant position remained vacant all year due to salary savings and the construction project. SPEC had three volunteers over the summer – Ryan Locke (UI student), Darcie Riedner, and Jamie Donley, all of whom assisted with processing archival collections. Jordan Wrigley left her position as Library Gifts Assistant in September to complete her master’s degree in Washington; the position remained vacant the rest of the fiscal year. Our student worker, Rachel Kerr, was trained to partially take on the Library Gifts program in Jordan’s absence at approximately 15 hours per week. SPEC was allowed to hire a temporary part-time position in October (Darcie Riedner), which continued throughout the fiscal year. SPEC hired two temporary project positions to work on processing Dr. Richard Naskali’s papers; Sheri Six and Louis Kugler (UI student) were employed from December – May for approximately 8-19 hours per week. SPEC was granted a new faculty line to hire an archivist/assistant professor in the spring. The search committee began working in May and at the time of the report was still in the process of selecting a final candidate.

Acquisitions:
SPEC received approximately 228 cubic feet of donated and purchased materials in university archives and manuscripts. SPEC staff met individually with faculty, staff, and potential donors both on campus and throughout the state and region. SPEC contracted with Records Management to transfer 300 boxes due to surmounting space constraints in the department. Highlights of acquisitions, accessions, and record transfers received by Special Collections & Archives include:

Manuscripts:
- Northern Pacific Railway Historical Assn. (NPRHA), Camas Prairie Railroad Timetables and scrapbook
- Senator Larry Craig personal scrapbooks
- Dr. Richard Naskali Arboretum Collection
- Dirk Kempthorne senatorial papers
- King Gold and Copper Mining Company photos
• CCC Camp Worley photos

International Jazz Collections:
• Virginia Wicks Public Relations Firm records, Lionel Hampton Jazz Festival photos, memorabilia (IJC)
• Lorraine Feather photos and books from Leonard Feather
• Vibraphone mallets owned by Lionel Hampton

University Groups:
• Alumni Association
• Military Science, ROTC records
• Idaho Gem and Star (clone mule races)
• MosCon Science Fiction memorabilia
• Student scrapbooks
• University Photo Services photos

Book Collections:
• Marcus J. Ware book collection

Reference:
Special Collections & Archives relocated its Reading Room from the first floor down to the basement for the entire fiscal year due to the construction project. Three tables remained open for researchers. Government Documents was also relocated to the basement into Special Collections secure area for the year. Due to decreased staffing and space, SPEC offered shortened research hours during the academic year and by appointment for the summer months.

SPEC responded to 579 reference inquiries (phone, email, mail, etc.) and provided researchers access to 2,347 distinct items (boxes, books). The number of in-person sessions decreased comparatively, most likely due to the first floor renovation. The number of email and phone inquiries was steady if not more than other years.

Number of questions by month

<table>
<thead>
<tr>
<th>Month</th>
<th>Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>37</td>
</tr>
<tr>
<td>February</td>
<td>82</td>
</tr>
<tr>
<td>March</td>
<td>43</td>
</tr>
<tr>
<td>April</td>
<td>60</td>
</tr>
<tr>
<td>May</td>
<td>41</td>
</tr>
<tr>
<td>June</td>
<td>93</td>
</tr>
<tr>
<td>July</td>
<td>37</td>
</tr>
<tr>
<td>August</td>
<td>19</td>
</tr>
<tr>
<td>September</td>
<td>62</td>
</tr>
<tr>
<td>October</td>
<td>33</td>
</tr>
<tr>
<td>November</td>
<td>23</td>
</tr>
</tbody>
</table>

Transaction type

- In-person (scheduled): 24%
- Email: 19%
- Phone: 14%
- In-person (walk-in): 51%
SPEC supported internal research and administrative needs from various departments on campus:

<table>
<thead>
<tr>
<th>Alumni Relations</th>
<th>CLASS</th>
<th>Graduate Studies</th>
<th>Music</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Studies</td>
<td>Dance</td>
<td>History</td>
<td>Office of Tribal Relations</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Economics</td>
<td>Humanities</td>
<td>President’s Office</td>
</tr>
<tr>
<td>Architecture</td>
<td>Education</td>
<td>Idaho Geological Survey</td>
<td>Print and Design</td>
</tr>
<tr>
<td>Business</td>
<td>Engineering</td>
<td>JAMM</td>
<td>Provost Office</td>
</tr>
<tr>
<td>CALS</td>
<td>Facilities</td>
<td>Library</td>
<td>ROTC</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Foundation</td>
<td>Movement Sciences</td>
<td>Sociology</td>
</tr>
</tbody>
</table>

SPEC supported historical research of patrons visiting from the following academic institutions:

| Blue Mountain Community College | Minot State | University of Delaware |
| Boise State University          | Montana State University | University of Georgia |
| College of Southern Idaho       | North Idaho College      | University of Iowa |
| Harvard University              | Oklahoma State University | University of Kansas |
| Idaho State University          | Penn State University    | University of Nebraska at Kearney |
| Lewis-Clark State College       | Portland State University | Virginia Military Institute |
The most heavily used manuscript collections were:
- Idaho Sanborn maps (Day-NW)
- Latah County Oral History Collection, MG 415 (and digital collection)
- Potlatch Lumber Company records, MG 457
- Cornelius James Brosnan, MG 18

University group collections that were heavily requested include:
- PG 1, University of Idaho Buildings
- PG 2, University of Idaho Student Organizations
- PG 3, University of Idaho Portraits
- Athletics Vertical File
- History of Journalism student papers

The most heavily used collection from the International Jazz Collections was the Leonard Feather Collection, IJC MG 2. The most heavily used book collections were the Day-NW Collection, which includes the Polk City Directories.

One project that affected SPEC Reference was the use of university archives materials in an Arcadia Publishing book, University Campus Series: University of Idaho, researched and written by Erin Passehl-Stoddart (Head, SPEC) and history professor Kathy Aiken. During the months of November-March, numerous materials were requested, pulled, and scanned for use in the forthcoming book.

Outreach:
Special Collections & Archives participated in a number of outreach opportunities this past year, including tours, public events, grants, exhibits, lectures, and workshops. SPEC worked with Idaho Public Television and JAMM to produce a physical exhibit on display in the Administration Building to celebrate KUOI's 50th anniversary. SPEC created two exhibits, one pop-up exhibit at the Lionel Hampton Jazz Festival and one on display on the Library’s second floor. SPEC assisted with the other exhibits in the Library during the academic year, less than previous year’s due to the remodeling project. After receiving a National Endowment for the Humanities (NEH) grant with the Library’s Data and Digital Services and the Latah County Historical Society, we planned an event in June open to the public at the 1912 Center where citizens of Latah County could bring historical materials and have them scanned and contribute to a new digital collection, as well as learn about preservation for family materials. SPEC and Digital will host more events for the NEH grant in the next year.

SPEC also conducts outreach using social media. SPEC manages a Tumblr page, the Idaho Harvester, which currently has 122 followers. During FY16, approximately 77 posts were written by Amy Thompson. Posts range from interesting finds by staff in Special Collections, to series highlighting materials in our collection. This year featured four series: a Summer Jazz series highlighting our International Jazz Collections, a Student Clubs series, Potato Potuesday (a Library-wide social media series portraying anything potato-related on Tuesdays), and a Then and Now series, showing historical and current-day photos of various locations around the Palouse. The most popular post by far was a photo of an advertisement in the Argonaut student newspaper for a talk on UFOs, where people responded with 214 notes. SPEC staff also maintain the Library’s Pinterest pages, with a total of 21 boards, 706 pins, and 169 followers. SPEC also contributes to the Library’s Facebook page on a regular basis.
Below is a list of events, tours, and presentations by SPEC staff and faculty during FY 16:

<table>
<thead>
<tr>
<th>What</th>
<th>Date</th>
<th>Topic</th>
<th>Description</th>
<th>Audience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillips Farm Pioneer Day Camp</td>
<td>July 2015</td>
<td>Introduction to Local History and Primary Sources</td>
<td>Visited with 20 children twice at day camps at farm</td>
<td>K-12</td>
</tr>
<tr>
<td>JAMM 452: Public Relations Campaign Design</td>
<td>September 2015</td>
<td>Introduction to UI SPEC, student collections</td>
<td>40 students, undergraduate</td>
<td>undergraduates</td>
</tr>
<tr>
<td>Archives tour</td>
<td>September 2015</td>
<td>Idaho Heritage Conference</td>
<td>85 participants</td>
<td>conference registrants</td>
</tr>
<tr>
<td>Archives tour</td>
<td>October 2015</td>
<td>UI MFA</td>
<td>1 participant</td>
<td>graduate student</td>
</tr>
<tr>
<td>Palouse Prairie Charter School</td>
<td>November 2015</td>
<td>Moscow history, primary sources</td>
<td>44 children (first and second graders)</td>
<td>K-12</td>
</tr>
<tr>
<td>Display at Malcolm Renfrew Interdisciplinary Lecture</td>
<td>November 2015</td>
<td>Lecture on John Mullan.</td>
<td>Created display and table with historical materials in conjunction with Keith Petersen's book.</td>
<td>general</td>
</tr>
<tr>
<td>Author reading</td>
<td>November 2015</td>
<td>Psychiana related fiction book by UI alumna</td>
<td>Gave brief presentation on Psychiana and had table of materials from the collection on display</td>
<td>general</td>
</tr>
<tr>
<td>Archives tour</td>
<td>November 2015</td>
<td>Wallace community members</td>
<td>1 participant</td>
<td>General</td>
</tr>
<tr>
<td>Archives tour</td>
<td>November 2015</td>
<td>WSU Digital Humanities scholar</td>
<td>1 participant</td>
<td>Faculty</td>
</tr>
<tr>
<td>Lionel Hampton Jazz Festival</td>
<td>February 2016</td>
<td>History of the Vibraphone: A Jazz Staple</td>
<td>Workshop co-lectured with Dan Bukvich, Music</td>
<td>K-18, general</td>
</tr>
<tr>
<td>Archives tour with visiting scholar</td>
<td>March 2016</td>
<td>Guest tour</td>
<td>Gave tour to visiting poet Roger Reeves</td>
<td>Faculty</td>
</tr>
<tr>
<td>Malcolm Renfrew Interdisciplinary Lecture</td>
<td>April 2016</td>
<td>Gave lecture in new SPEC reading room on &quot;Here We Have Idaho&quot;</td>
<td>30 participants</td>
<td>general</td>
</tr>
<tr>
<td>Wikipedia Edit-A-Thon</td>
<td>April 2016</td>
<td>SPEC and Digital hosted event that focused on university buildings</td>
<td>6 participants (all internal)</td>
<td>general</td>
</tr>
<tr>
<td>Archives tour</td>
<td>April 2016</td>
<td>High school student</td>
<td>Job shadowing</td>
<td>K-12</td>
</tr>
<tr>
<td>Archives tour</td>
<td>June 2016</td>
<td>WSU archivists</td>
<td>2 participants</td>
<td>Faculty</td>
</tr>
<tr>
<td>Archives materials on display for library tour</td>
<td>June 2016</td>
<td>Post Falls Middle School</td>
<td>12 participants</td>
<td>K-12</td>
</tr>
<tr>
<td>Archives materials on display for library tour</td>
<td>June 2016</td>
<td>Idaho Library Association Region 2 meeting</td>
<td>22 participants</td>
<td>conference registrants</td>
</tr>
<tr>
<td>&quot;Our Hills, Our History&quot;</td>
<td>June 2016</td>
<td>NEH grant funded Event</td>
<td>8 participants</td>
<td>general</td>
</tr>
</tbody>
</table>

Instruction:
Due to the first floor renovation and lack of SPEC instructional space, SPEC contributed to limited instructional sessions this fiscal year. SPEC taught sessions for three undergraduate courses (English 102 History 290, JAMM 452) and two graduate level courses (Music 511 and History 501), four in the fall and one in the spring semester. Two English 102 classes participated in Archives Week, where students met with Erin three times to learn about archives, archival research with hands-on learning of campus history, and how to search and
incorporate digitized collections in their research. Another great opportunity was working with History 290, the undergraduate methods class, where Erin designed and graded an in-class assignment where students visited SPEC and answered pedagogical questions using primary sources housed in the Library. Lastly, SPEC participated as a client in JAMM 452 public relations course in the fall. Students broke into groups and created a survey that was answered by undergraduate students on campus regarding student organizations and archival records. Senior public relations students provided SPEC with relevant information that can be used going forward to target student groups and organizations about the importance of their historical records.

Library Gifts:
The University of Idaho Library’s Gifts Program, which funnels through Special Collections, processed 6,367 total gift items plus ten boxes of periodicals during FY16. These processes were conducted by student worker Rachel Kerr, while Amy and Erin handled all donation transactions and thank you letters.
- 5,507 items placed on the Sale Shelf
- 359 items (about 7%) placed on the Liaison Shelves
- 183 items (about 3%) moved from the liaisons’ shelves to the “Add To Collections” shelf (includes items that liaisons gave directly without going through the gift process)
- 32 boxes of materials were sent to Better World Books
- One notable donation was from Barbara Greer, who gave the Library approximately 1,160 books previously owned by her father and former UI history professor.

User & Research Services

Reference
The 2015-2016 academic year was an interesting and challenging one for the reference department. The renovations of the first floor meant that all public service points were moved to the second floor, and the reference desk was temporarily located near the Digital & Data Services workspace. This was the best available option given the technology needs of the desk, but it meant that reference librarians were located at a point that was out of the way of foot traffic for those entering the Library. As a result, and as expected and discussed beforehand, the number of reference questions received in person dropped significantly. We attempted to gain more visibility by creating a “satellite” reference desk right near the elevators, staffed by a librarian with a laptop. This was in many ways a good idea: in addition to being more visible to patrons as they entered the Library, the librarian’s proximity to the circulation desk meant that s/he could discreetly intervene as needed when difficult questions were asked at the circulation desk. This was especially beneficial given that there were no full time library staff work stations near the circulation desk. However, the satellite desk was not staffed after the fall semester. The small number of librarians in combination with a busy schedule of teaching and other commitments meant that many reference shifts had to be split, which made consistently staffing the satellite desk difficult. After discussion it was decided that an inconsistent presence at that service point would be more confusing than helpful for library users, and that on balance, if we had to choose, it was better to focus on the main desk, despite its location.

In FY 2016 reference librarians answered 4,414 questions, 96% of which came through the main reference desk and 2% through the satellite desk. This represented a drop in questions answered from the previous year, which both the reference librarians and library administration anticipated would happen given the relocation of the reference desk.

In FY 16 librarians held 22 research sessions with students through the Research Assistance Program, which is administered by the reference coordinator. Of these, 19 requests came in through the web form and 3 via one of the paper forms at the reference desk. This represents a significant drop from the previous year’s 68 RAP sessions. Since the number of RAPs being conducted by liaisons in general is on the rise, it seems likely that this change has taken place not because research assistance is less vital but because more students are coming into contact with their liaisons directly (through instruction sessions and otherwise) and so know who to contact when they need help rather than resorting to submitting a general form. Overall this seems like a very positive development. In a similar vein, after a conversation with the non-reference liaisons it was decided to retire the Faculty Research Assistance Program (FRAP) in the spring of 2016. Robert Perret, who administered this program, received at most one or two requests for FRAPs in a given year: again, we suspect that faculty are getting in touch with their liaisons directly, a tribute to the robustness of the UI Library liaison program.

Annah Hackett began as Resident Librarian in August 2015, with reference as part of her job duties. Nancy Sprague began partial retirement in August as well, which reduced the hours she was available to staff the reference desks.
The reference department weeded its collection again this year before it was moved back down to the first floor from its temporary location on the second floor, in order for the collection to fit into its new assigned shelving. As in the previous weed, the liaisons selected which materials should remain in the collection, and strove to retain a reference section that represented a wide range of academic disciplines. The collection was reduced in size by approximately 50%, and the culled materials were by and large added to the Main Stacks.

Instruction
The Library assesses student learning outcomes using artifacts and feedback from our instruction session or online instruction. The learning outcomes are:

1. Learn and Integrate: Students can find outside sources for a project that are appropriate for their topic, the requirements of the assignment, and their level of expertise.
2. Think and create: Students can retrieve reliable sources of information using library-based and other information sources.
3. Communicate: Students can incorporate reliable sources of information into research projects using library-based and other information sources.
4. Clarify purpose and perspective: Students can determine the reliability of an information source regardless of the viewpoint presented.
5. Practice citizenship: Students will learn to respect intellectual property by using and attributing sources of information appropriately.

The artifacts include direct items (student work, primarily bibliographies of research papers) and indirect feedback (surveys of students and faculty). All results are used to improve instruction and collaboration with faculty in the next cycle. Below are some key results and comments from FY16:

1. We met all assessment targets.
2. In the student feedback, **99% (n=159) of students in sample surveys** indicated they had learned something helpful for information seeking during the sessions. Our students very consistently, and often enthusiastically, report learning useful concepts in library instruction sessions. They also overwhelmingly (92%) report that they find sources for their research papers during the sessions. Before they come to the Library, they express the most interest in learning better search strategies, as well as learning how to find books and evaluate sources. They also primarily have used Google searching for their research. We noted that they primarily report learning how to 1) use the Library website, 2) search for articles and 3) evaluate sources.
3. To assess learning outcomes #1-3, we use a rubric and review a sample of English 102 (or other course) project “works cited” lists. We hope to find that at least 60% of those bibliographies “pass.” This last assessment cycle we met that number, and used findings from the assessment (such as noting common types of sources included that are not acceptable) to inform our teaching, as well as our communication with other faculty, for the next year.
4. Feedback from responding faculty overwhelmingly indicated that the library instruction sessions were beneficial to their students in learning information literacy skills.

Access Services
In FY16, Access Services saw around 300,000 patrons come through our doors. To these and our off-campus patrons, we circulated about 38,000 regularly circulating items. Reserve circulated over 5,000 physical items.

We processed over 1,700 requests for books, government documents, and audio/visual items. We also processed about 100 special circulation items (periodicals, maps and reference books).

We checked in about 32,000 items and shelved over 59,000 items. We collected over $2500 in overdue fines, and over $1500 in copy charges (including ILL photocopy charges). We reported over $31,000 in fines, replacement costs and processing fees and over $15,000 in refunds to the Bursar’s Office.

Interlibrary Loan/Summit
Interlibrary Loan activity in FY16 was down from the previous year. This is consistent with national trends that other libraries have been reporting for the past five years. It is hard to pinpoint a specific cause for this decline, but several likely culprits include: a) limitations to our current Primo discovery interface; b) greater emphasis on utilizing Summit as our default resource sharing method; and c) prolonged courier delays which encourages students to seek out alternative sources.

Requesting Interlibrary Loan materials through Primo continues to be a challenge. Ex Libris is still negotiating with OCLC to find a way to make WorldCat information more compatible with Primo. As it stands now, patrons can easily search and request items that are held by other Orbis Cascade Alliance libraries (via Summit). But they do not have a convenient method for expanding their search results to include items held outside of our
consortium, especially for loanable items. The Alliance’s Discovery & Delivery Team has flagged this as a top priority and will continue to work with Ex Libris to develop other viable alternatives. In the meantime we might also want to review our local Primo configuration to see if we can find better ways to integrate WorldCat Discovery into our default search interface.

Courier performance has also been a source of concern over the past year. Summit items are supposed to arrive within 3-5 days, but over the past year the average has been 6.6 days per request. Geography plays a large role in this (WSU has experienced similar delays), but the Alliance will also be meeting with Senvoy over the coming months to identify areas in which the courier service can be improved. If patrons can’t rely on the courier to deliver materials in a timely manner, they will either purchase their materials online or look for other sources that are available locally. We definitely want to promote this consortial collection as much as possible, so hopefully we will see some improvement in this area in FY17.

Looking strictly at the numbers, we borrowed 1,248 items through Interlibrary Loan in FY16 and received 3,134 articles for our local UI patrons. On the lending side we supplied 5,259 UI Library items and delivered 7,689 articles to other institutions. These levels are all down from the previous year. On the plus side, we did see a steady rise in Summit requests, particularly during the spring semester. Overall we borrowed 4,214 items through Summit (up 39%) and loaned 4,256 items to our consortial partners (up 19%). We also scanned 2,374 articles for our local and off-campus patrons courtesy of our Document Delivery service.

There were several personnel changes in Interlibrary Loan in FY16. RoZanna Schultz left in August to finish up her academic coursework. Jim Snyder was promoted to fill this vacancy, and then Jennifer Mylan was hired to round out the team. Both have excelled in these new roles. Jesse Thomas continues to serve in a supervisory capacity. He was the recipient of a 2016 UI Outstanding Staff Award, due in large part to his membership on and contributions to the Orbius Cascade Alliance’s Discovery & Delivery Team, which he will be chairing next year.

It should also be mentioned that we upgraded the ILLiad server recently to ensure that all our certifications are up-to-date. We have also had some preliminary discussions about streamlining our authentication method for ILLiad to take advantage of the campus-wide Vandalweb system, similar to what we’re doing for Primo. Once we get that up and running, it will be a huge improvement over our current authentication method and should help improve the seamless integration of ILLiad within Primo.

**Instructional Materials Technology Center (IMTC)**

The IMTC continued operating for the majority of FY16 in the EDCA building. During this time, the Library recorded the following loans:

- 2,061 main stacks
- 411 curriculum
- 302 reserve
- 42 NIRSEL (North Idaho Regional Special Education Library)

**TOTAL:** 2,816 loans.

In terms of reference and instruction, the IMTC library recorded 210 reference questions and conducted six tour/database introductions for entry-level curriculum and instruction students. Instruction related to IMTC resources also included one upper division EDCI class and one introductory FCS class. IMTC staff also planned and delivered three Every Child Ready to Read workshops. Sponsored by ICfL, the workshops were delivered on three Saturday mornings in April for children age 0-6 and their parents/caregivers.

Due to space limitations and to a slow-down in statewide curriculum adoption, the IMTC library grew slowly during the fiscal year. Added items include:

- UIIMTC (Main Stacks): 186
- UIIMTCURR (Curriculum): 77
- UIIMTCRES: 9

During this time the North Idaho Regional Special Education Library collection (772 items) was withdrawn so that NIRSEL program staff could relocate the collection to their offices in Coeur d’Alene.

The IMTC was staffed during FY16 full-time by Suzie Davis, with Rami Attebury and three student workers filling in as needed. During this time Suzie Davis continued to write and produce the IMTC newsletter. She also completed the coursework for the Supervisory Excellence Program.
The final activity of the fiscal year included boxing and moving the IMTC materials for relocation to the newly renovated College of Education building. The IMTC library closed to the public on May 20 in anticipation of the move, with plans to reopen in late July or early August of 2016.

**Government Documents**
The department saw several staffing and organizational changes during FY16. Tami Chapman who previously had completed a practicum in the department during her MLS coursework was hired in July 2015 as a temporary, part-time processor. In November 2015 Delaney Nolan began working on serials recon in the department. When Tami resigned in April 2016 to take a full-time librarian position elsewhere, Delaney took over processing work. In June 2016, Rami Attebury became the Head of Technical Services and government documents officially became part of the technical services department. At the request of Ruth Funabiki from the law library, Carol Mayer was asked to take over monthly Marcive record loads for the main library and law library.

During this time, the Government Documents collection continued to grow via new materials distributed through the Federal Depository Library Program.

**New incoming government documents:**
- Documents – 1,322
- Serials – 589
- Microfiche – 1,679
- Maps – 544
- Electronic physical items – 57
- TOTAL – 4,191

In addition to adding items through the FDLP program, the department has been inventorying U.S. Department of Agriculture documents, beginning with the non-circulating collection of A13s. While some of these existing materials had records in the catalog, many did not.

**Item records added since July 1, 2015:**
- UIUSDOC – 2,566 (Includes documents and serials)
- UIUSDOCNO – 3,010 (Includes documents and serials)
- UIUSDOCMIC – 3,255
- UIUSDOCMAP – 109
- UIMAP – 153
- UIUSDOCLAW – 67 (Documents housed at law library)
- UIUSDOCDISC – 104 (Electronic physical items)
- TOTAL – 9,264

*These numbers include new items as well as items that were already on the shelf but uncatalogued prior to FY16.

**Items inventoried since July 1, 2015:**
- UIUSDOCNO – 4,815
- USUSD – 330
- UIUSDOCMIC – 51
- UIUSDOCMAP - 34
- UIMAP – 124
- UIUSDOCDISC – 11

*These numbers include new items, older items that were previously uncatalogued, as well as older items that already had existing records in the catalog. Although the majority of these are from the A13s, we have also begun inventorying items as we encounter them during clean-up projects from other areas of the collection to ensure records are accurate.

**INDIVIDUAL ACCOMPLISHMENTS**

**Grants**
Becker, Devin
- Principal Investigator: Center for Digital Inquiry and Learning (CDIL), awarded by the University of Idaho through the Vandelas Ideas Project (VIP) program. Award: $80,000.
- Principal Investigator: Vandal Poem of the Day, awarded by Idaho Humanities Council.
Godfrey, Bruce
- Principal Investigator: Early History of Map Engraving and Printing Presentations and Display. Idaho Humanities Council. Award: $2,000.
- Principal Investigators: Lowry, M., and B. Godfrey. Bicycle and Pedestrian Facility Inventory Database. Idaho Transportation Department. Award: $100,000.

Kenyon, Jeremy
- Co-Principal Investigator with Devin Becker, “Preserving the Recent for the Future: Generating the Latah County Common Heritage Collection through Community Digitization.” University of Idaho. National Endowment for the Humanities (NEH) Common Heritage Grant. Award: $11,849
- Assisted Bruce Godfrey on his Idaho Humanities Council award for the USGS Copper Plates Project.

Smith, Rochelle
- Center for Digital Inquiry and Learning (CDIL), awarded by the University of Idaho through the Vandals Ideas Project (VIP) program. Award: $80,000.

Stoddart, Rick
- University of Idaho ORED Seed Grant to study information literacy teaching strategies. Award $10,300.

Honors/Awards
Baird, Lynn
- 2015 Idaho Librarian of the Year, Idaho Library Association
- 2015 Idaho Vandal Excellence Award, University of Idaho

Kenyon, Jeremy

Hackett, Annah
- ALA Emerging Leader, Class of 2016.

Henrich, Kristin
- University of Idaho Leadership Academy, 2015-2016 Cohort

Sprague, Nancy

Scholarship / Creative Activities
Publications
Peer reviewed
Baird, Lynn

Becker, Devin

Godfrey, Bruce

Henrich, Kristin J.

Hendrix, Beth
Kenyon, Jeremy

Passehl-Stoddart, Erin

Perret, Robert

Prorak, Diane

Passehl-Stoddart, Erin

Hackett, Annah

Hendrix, Beth
- "Nearby History" column in *Moscow-Pullman Daily News*.

Hackett, Annah

Hendrix, Beth
- "Nearby History" column in *Moscow-Pullman Daily News*.

Thompson, Amy
- "Idaho’s Ivy League" for *Moscow-Pullman Daily News* supplement: Legendary Personalities of the Palouse.

Reviews
Attebury, Ramirose

Hendrix, Beth
Henrich, Kristin

Hunter, Ben

Passhel-Stoddart, Erin
- Peer-Reviewer for *Journal of Western Archives*

**Presentations/Exhibits**

Attebury, Ramirose

Baird, Lynn

Gaines, Annie
- “Open Textbooks: benefits and challenges for universities.” ILA Annual Conference, October 2015.

Godfrey, Bruce

Hackett, Annah
- “Citation Management,” UI Library Digital and Data Services Workshop Series, January 2016

Hendrix, Beth
• “Keeping Current with Research,” UI Library Digital and Data Services Workshop Series, February 2016

Hunter, Ben
  • Co-Facilitator, Library Journal “Lead the Change” Workshop, Boise, ID, November 2015

Kenyon, Jeremy
  • “We Have the Data!” Presentation to the Northwest Climate Science Center Executive Stakeholder Advisory Committee Meeting, Portland, OR, October 27, 2015.
  • “VIVO at UI.” Northwest Knowledge Network Tech Talk, University of Idaho, September 2015.

Prorak, Diane

Stoddart, Rick
  • “Critical Reflection in Librarianship: where does the library end and the librarian begin?” Oregon Library Association Conference, Bend, OR, April 2016.
• “Assessment Ideas for Library Events, Workshops, or Displays,” Idaho Library Association Conference, Boise, ID, October 2015.
• “Spock Check: Using Logic Models to Align Collection Management Activities with Library Outcomes,” Acquisitions Institute at Timberline Lodge, Portland, OR, May 2016.

Smith, Rochelle
• Narrator, Dan Bukvich’s Borah International Anthem, composed for the Borah Symposium.

VanGundy, Sarah
• Non-fiction reader for Fugue literary magazine.

Williamson, Evan
• "Transforming Bad OCR into Useful Metadata", Digital Humanities Summer Institute, Victoria, BC, June 2016.
• "<DH sec="101">for History</DH>,” Guest Lecture in HIST 379, University of Idaho, February 2016.
• "Digital Humanities 101" Guest Lecture in HIST 290, University of Idaho, February 2016.
• "Clean your data! Getting started with OpenRefine” UI Library Data & Digital Workshop Series, October 2015.

Leadership/Service

Library Committee Assignments
Attebury, Ramirose
• Web Committee; Mailroom, Marking & Mending Assistant Search Committee
Baird, Lynn
• Library Advisory Board; Library Leadership Team (Chair)
Becker, Devin
• Web Committee (Chair); Archivist Search Committee; Summer Projects Assistant Search Committee
Gaines, Annie
• Reference/Instruction Science Librarian Search Committee; Social Media Working Group (Chair); Web Committee (Secretary); Open Education Week Planning Committee (Chair)
Godfrey, Bruce
• GIS Day Planning Committee (Chair); Promotion & Tenure Committee; Library Faculty Mentoring Program Proposal Development Committee
Hackett, Annah
• Social Committee (Chair); Library Bylaws Committee; Social Media Committee
Haire, Jodi
• Library Technician (E-resources & Serials ERM Assistant) Search committee (Chair); Mailroom, Marking & Mending Assistant Search Committee
Hendrix, Beth
• Web Committee (User Testing Lead); Student Awards Committee; Library Representative to the Faculty Staff Campaign; Stack Supervisor Search Committee
Henrich, Kristin
• Reference/Instruction Science Librarian Search Committee; First Floor Remodel Task Force
Kenyon, Jeremy
• Reference/Instruction Science Librarian Search Committee; Idaho EPSCoR Environmental Data Manager Search Committee
Marshall, Linnea
• Library By-Laws Committee; Archivist Search Committee
Murta-Bell, Marion
• Student Awards Committee
Mylan, Jennifer
• Social Committee; Mending/Mail Room Search Committee
Passehl-Stoddart, Erin
- Library Advisory Board; Library Leadership Team; Web Committee; Exhibits Committee; Library By-Laws Committee; Archivist Search Committee (Chair)

Perret, Robert
- Library Promotion and Tenure Committee (Chair)

Prorak, Diane
- Reference/Instruction Science Librarian Search Committee (Chair)

Snyder, Jim
- Web Committee; Stack Supervisor Search Committee

Sprague, Nancy
- Library Promotion and Tenure Committee, Student Awards Committee, GIS Day Planning Committee

Stoddart, Rick
- Reference/Instruction Librarian Search Committee (Chair); Stack Supervisor Search Committee (Chair)

Thomas, Jesse
- Library Assistant Search Committees (LA1 &2), Chair; Reserve/Night Supervisor Search Committee

Vangundy, Sarah
- Social Media Working Group (Facebook)

Thompson, Amy
- Library Representative to Faculty Staff Campaign; Archivist Search Committee; Head, Special Collections Search Committee; Web Committee; JAMM Anniversary Exhibit; Social Media Working Group (Tumblr & Pinterest); Wikipedia Edit-a-Thon Data & Digital Services Workshop Co-Leader

Williamson, Evan
- Library Staff Social Organization (Treasurer); Web Committee (Chair, Accessibility/Responsiveness; Summer Project Assistant Search Committee; Library Maker Space/The MILL Task Force; Social Media Working Group (Twitter).

University Committee Assignments

Attebury, Ramirose
- Faculty-at-Large (Chair); College of Education Educational Technology Committee; Administrative Hearing and Appeals Board

Baird, Lynn
- Vice President for Research and Economic Development, Search Committee; Assistant Vice President and CIO, Search Committee (Chair); Library Affairs Committee; Leadership Academy (Co-facilitator).

Gaines, Anne
- Student Disciplinary Review Board

Godfrey, Bruce
- Faculty Senate (Coeur d’Alene representative); Americans with Disabilities Act Advisory Committee; University Multi-Campus Communications Committee

Hackett, Annah
- Parking Committee

Hendrix, Beth
- Student Disciplinary Review Board; Innovation Showcase Judge

Hunter, Ben
- Intellectual Property Committee; Graduate Council; University Multi-Campus Communications Committee; Faculty Appeals Hearing Board; Associate Deans Group.

Kenyon, Jeremy
- Library Affairs Committee (Chair); University Research Council (Dean’s Designee); IRIC Facility Committee (Dean’s Designee)

Marshall, Linnea
- Dismissal Hearings Committee; Admissions Committee

Passehl-Stoddart, Erin
- Innovation Showcase Judge; Athena Board (Marketing and Communications); Athena Board (Faculty-at-Large); Center for Digital Inquiry and Learning (CDIL) coordinating group member; College of Graduate Studies Awards for Excellence Graduate Faculty/Student Awards Judge; University of Idaho President’s Roundtable

Perret, Robert
- Faculty Senate

Prorak, Diane
- University Committee on General Education (Chair); General Education Assessment Committee

Smith, Rochelle
- Borah Committee; Faculty-at-Large (Secretary); Third Reader, MFA Fiction Thesis Committee (Sarah Barrett)
Sprague, Nancy
- University Committee on Committees; Innovation Showcase Judge

Stoddart, Rick
- University Curriculum Committee member, Innovation Showcase Judge

**Statewide/Community Leadership**

Baird, Lynn
- Idaho Commission for Libraries, LILi Board member

Gaines, Annie
- ILA Region 2 Conference Planning Committee; ILA Social Justice Committee (Vice-Chair)

Godfrey, Bruce
- Idaho Geospatial Council-Executive Committee; IGC-EC State Data Sharing Standards Subcommittee; IGC-EC Metadata Subcommittee

Hackett, Annah
- Intellectual Freedom Committee (Chair); Idaho Commission for Libraries, LILi

Hendrix, Beth
- ILA Academic & Special Libraries Division, Vice-Chair/Chair-Elect; ILA Region 2 Conference Planning Committee (Treasurer); ILA Scholarships and Awards Committee; ACRL Idaho Bylaws Task Force

Henrich, Kristin
- 2015 ILA Reprise Webinar Series, Promotions & Marketing Coordinator; Peer reviewer for *The Idaho Librarian.*

Hunter, Ben
- ILA Emerging Leaders selection committee (Chair); ILA Executive Board; ALA Councilor.

Passehl-Stoddart, Erin
- ILA Region 2 Conference Planning Committee; Idaho State Historical Records Advisory Board (appointed by governor); Idaho State Historical Society Subject Matter Expert for Personnel Search Committee; City of Moscow Historic Preservation Commission Board Member; Latah County Historical Society Board of Trustees.

Perret, Robert
- ILA Region 2 Conference Planning Committee

Sprague, Nancy
- Latah County Library District Trustee and Treasurer

Stoddart, Rick
- ILA Region 2 Conference Planning Committee (Chair); ILA Information Literacy Committee (Chair)

**Regional Leadership**

Attebury, Rami
- Northwest Government Information Network, President
- Orbis Cascade Alliance, New Staff Training for Resource Management Working Group

Baird, Lynn
- Orbis Cascade Alliance Board of Directors (Vice-chair/Chair-elect); Orbis Cascade Executive Director Search Committee; Orbis Cascade Policy & Coordination Team; INCOL Board

Becker, Devin
- Orbis Cascade Alliance Content Creation and Dissemination Team; Orbis Cascade Alliance Digital Working Group (Chair)

Gaines, Annie
- Orbis Cascade Alliance: CCD Representative, OER Exploration Working Group, and OER Professional Development Grant, Webinars Team

Henrich, Kristin
- Peer reviewer for *PNLA Quarterly*

Hunter, Ben
- Orbis Cascade Alliance Shared ILS Institutional Lead for University of Idaho and Collaborative Workforce Team Planning Working Group

Kenyon, Jeremy
- Rangelands Partnership (Secretary/Treasurer); Orbis Cascade Datasets Exploration Working Group

Marshall, Linnea
- Orbis Cascade Alliance Bibliographic Mandates Review Working Group of the Technical Services Working Group

Mylan, Jennifer
- Orbis Cascade Open Delivery Calls

Passehl-Stoddart, Erin
- Northwest Archivists (President); Orbis Cascade Alliance Archives and Manuscripts (University representative).
Stoddart, Rick  
- Pacific Northwest Library Association (PNLA), President-Elect 2017-2018  

Sprague, Nancy  
- Orbis Cascade Alliance Ebook Working Group; Orbis Cascade Alliance Shared Content Representative; Latah County Library District Trustee and Treasurer  

Thomas, Jesse  
- Orbis Cascade Alliance Priority Support Incidents Working Group; Orbis Cascade Alliance Summit 3 Center of Excellence Working Group (Chair); Orbis Cascade Alliance Consortial Analytics Center of Excellence Initiative  

Williamson, Evan  
- Orbis Cascade Alliance EAD Working Group

National Leadership

Attebury, Rami  
- Journal of Library & Information Services in Distance Learning Editorial Board  

Baird, Lynn  
- DRYAD Board of Directors; DRYAD Membership Committee; DRYAD Finance Committee; NSF DataONE Working Group on Usability and Assessment  

Hendrix, Beth  
- ALA NMRT Online Programs Committee (Co-Chair); USAIN Professional Development Task Force  

Gaines, Annie  
- MAGIRT Online Presence and Oversight Committee; LITA Marketing and Communication; ALA Scholarships and Study Grants Committee  

Godfrey, Bruce  
- Federal Geographic Data Committee Metadata Working Group  

Hackett, Annah  
- ALA Intellectual Freedom Committee Selection Policy Working Group  

Hunter, Ben  
- Ex Libris Users North America (ELUNA) institutional representative; Reviewer, Journal of Academic Librarianship.  

Passhel-Stoddart, Erin  
- Society of American Archivists Membership Committee, Idaho Key Contact; Regional Archival Associations

International Leadership

Baird, Lynn  
- NSF DataONE Working Group on Usability and Assessment, 2nd phase; Dryad Board Member

Continuing Education

University Classes

Attebury, Ramirose  
- University of Idaho, pursuing PhD, Education, Adult and Organizational Leadership emphasis  
- AOLL 600: Dissertation Research  

Hendrix, Beth  
- University of Idaho  
- AERS 101: The Business of Agriculture  
- INTER 301: Celebrating Idaho Agriculture  

Hunter, Ben  
- University of Idaho  

Johnson, Clinton  
- University of Idaho  
- Elementary Chinese I & Chinese Lab I  
- Intro to Chinese Culture  

Snyder, Jim  
- University of Idaho  
- Spanish 201
Thompson, Amy
*University of Idaho*
- HIST 501 SEM: American West
- HIST 504 ST: Regional Environmental & Digital History
- HIST 500 Master’s Research and Thesis

VanGundy, Sarah
*University of Idaho, pursuing MFA, Creative Writing*
- ENGL 593.01: Non-Fiction Workshop with Kim Barnes
- ENGL 582.01: Techniques of Non-Fiction with Kim Barnes

Other Professional Development

Attebury, Ramirose
- Open Education Conference, November 2015, Vancouver, BC; Northwest Government Information Network meeting, November 2015, Tumwater, WA; FDLP Library Council and Conference, October 2015, Washington, DC; Idaho Library Association Pre-Conference, September 2015, Boise, ID; Idaho Education Association Summer Institute, August 2015, Moscow, ID.

Hendrix, Beth

Gaines, Anne

Haire, Jodi
- 2015 Orbis Cascade Alliance Summer Meeting, Portland, OR, July 2015; UI mandatory work-related training modules: Track 1 (Employee); Track 2 (Supervisor/Manager); UI Supervisory Excellence Program (in progress); ALCTS webinar: Is Technical Services Dead? An overview of the future of traditional services; ALCTS webinar: Current Trends & New Skills in Technical Services

Henrich, Kristin

Kenyon, Jeremy

Marshall, Linnea
- Orbis-Cascade Alliance Summer Meeting, Portland, OR, July 2015; ILA Region 2 conference, Moscow, ID, June 2016

Mayer, Carol
- Current Trends & New Skills in Technical Services webinar

Mylan, Jennifer
Passehl-Stoddart, Erin

Thomas, Jesse
- East Side Hackfest/Alma Get Together Conference, Cheney, WA; Primo for Reference and Instruction Conference, Walla Walla, WA; Orbis Cascade Alliance Summer Meeting, Portland, OR

Thompson, Amy
- EAD Training Series; Accomplishing More with Social Media Webinar; Archives West ArchivesSpace Webinar, Spring 2016; Communicating Your Research Through Story Maps. UI Library Data & Digital Services Workshop; Social Media, UI Library Data & Digital Services Workshop; LibAnalytics Insight Preview Presentation; UI Training Modules: Performance Management Resources and Training, Performance Evaluation Resources and Training, Navigating the Employment Legal Landscape Resources and Training (two parts), and Strategies for Selection and Hiring Success Resources and Training.

Williamson, Evan