

# Fee Schedule

**Special Collections & Archives, University of Idaho Library, PO Box 442351,  
Moscow ID 83844-2351 / libspec@uidaho.edu / (208) 885-0845**

Fees are subject to change without notice and may be reduced or waived for governmental agencies, non-profit organizations with IRS 501(C)(3) determination, or for individuals using duplications for personal purposes only.

## **Permission to Use Fees:**

Book Editions, Posters, Postcards, Calendars:

- Minimum, 5000 or less: \$15.00 each
- 5001 or more: \$50.00 each

Periodical Circulation:

- Minimum, under 50 thousand: \$15.00 each
- Over 50 thousand: \$25.00 each

Newspapers: \$15.00 each

Web sites: \$15.00 each

Book jacket: \$ 25.00 each

Exhibition or decorative display (offices, restaurants, stores): \$50.00 each

Motion picture, television, video, or digital: \$100.00 each

Advertising (per image): \$100.00 each

## **Duplication Fees:**

### **Electronic Duplications:**

- Photographic Scans: \$8.00
- Photographic Scans for class projects: \$1.00 up to 25 total scans per request. (Limited to students of Idaho institutions of higher education and Washington State University)
- Sound files: \$1.00 per file, plus \$10 processing fee

### **Paper Duplications:**

- Photocopies (offsite request): \$0.25 per page, plus \$10 processing fee

## **Other Fees:**

Digital photos taken by staff: \$10.00 each

On-site copying, by user, per hour (one hour minimum): \$25.00

Handling fee: extensive staff searches or special circumstances, per hour: \$25.00