

Image Duplication Request

Special Collections & Archives, University of Idaho Library
 PO Box 442351, Moscow ID 83844-2351 / Email: libspec@uidaho.edu / Phone: 208-885-7951

Normal turn-around time is two to three weeks.

(Rush orders may be available at extra cost.)

Name:	Date:
Address:	Phone:
City/State/Zip:	Order taken by:
Email:	Charge to UI Budget _____
<input type="checkbox"/> Mail <input type="checkbox"/> Pick-up <input type="checkbox"/> Express account # _____	

ID#	Description	Quantity	Photo Print Size (see below)	Scan (see below)

<p><u>Size and Prices:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">4 x 5</td><td style="text-align: right;">\$18.00</td></tr> <tr><td>5 x 7</td><td style="text-align: right;">18.00</td></tr> <tr><td>8 x 10</td><td style="text-align: right;">26.00</td></tr> <tr><td>11 x 14</td><td style="text-align: right;">32.00</td></tr> <tr><td>Scans</td><td style="text-align: right;">8.00*</td></tr> <tr><td>2x2 slides</td><td style="text-align: right;">5.00</td></tr> <tr><td>Digital photos</td><td style="text-align: right;">10.00</td></tr> </table> <p style="font-size: small; margin-top: 10px;">*Discount rate for students of Idaho institutions of higher education and Washington State University is \$1.00 per scan up to 25 total scans per request.</p>	4 x 5	\$18.00	5 x 7	18.00	8 x 10	26.00	11 x 14	32.00	Scans	8.00*	2x2 slides	5.00	Digital photos	10.00	<p><u>Scans files:</u> Format: TIFF or JPEG DPI: 72, 300, 600</p> <p style="font-size: small;">Files are output via email unless a storage device is provided.</p> <div style="border: 1px solid black; background-color: black; color: white; padding: 2px; display: inline-block; margin: 5px 0;">Fees*</div> <p>Subtotal: _____</p> <p>If applicable, Idaho Sales tax: _____</p> <p style="text-align: center;">Total Due: _____</p> <p style="font-size: small; margin-top: 10px;">*Does not include permission fees, if applicable.</p>
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